

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

June 1, 2010

The meeting was called to order by Glen Ahmann at 6:34 p.m. Other members present: Mike McHugh, Hal Pflueger, Virginia Allin and Dewey Baird. 7 members of the public were also present.

Minutes of the previous regular meeting and the special meeting were passed out. It was moved by Hal Pflueger to accept both sets of minutes as written. It was seconded by Dewey Baird. The minutes were accepted as written.

TCVFD Financial reports were handed out and the balances were read. Mike McHugh inquired as to why the annexation account balance was not showing on the fire department report. The balance is included in the total balance but not showing separately. Linda Magni explained that the account has not been set up in the computer and she is working on it. Glen noted that \$3000.00 was paid to LAFCo and \$3500.00 the Board of Equalization for the annexation application and \$6000.00 will be reimbursed from the annexation account tonight. It had been requested the money that was paid from the CSD account be reimbursed this fiscal year to keep the audit straight. Glen suggested that any small bills for the annexation such as postage could be paid directly from the annexation account and that there is no need for them to go through the CSD.

CSD Financial report was handed out and the balance was read.

Unfinished Business

New Fire House Building Committee report - Fire House Construction Project - Dewey reported that the use permit has been authorized but has not yet been forwarded to the CSD by the Planning Dept. Dewey will follow up on the paperwork. A member of the building committee requested the pine trees, not the cedar trees along Trinity Vista, be removed to eliminate the mess from the needles and also the acid from the needles and cones that are piling up on the conex box can cause damage to the metal roof. Dewey requested that the Board members take a look at the trees when they can and that this item of removal of the pine trees be placed on the agenda for approval at the July meeting. Dewey is requesting the trees be professionally taken down and chipped with the wood being left for the community. Another item that had been placed on hold was the culvert and paving action. The Road dept. has been out and offered some suggestions but no application for permits were taken out and no money has been spent on this item. Dewey does not recommend any action pending finalization of the building design. Under closed actions Dewey reported that the wet weather percolations test for the septic has been completed. There have been two letters of correspondence: One from Peter Hedtke, the director of Trinity County Environmental Health regarding the septic system stating that it appears to be in good working functioning condition and should remain in use unless a failure occurs. At that time a decision can be made as to whether to repair whatever is causing the failure and/or install a new septic tank leach field. The new building may eventually see an increase usage as compared to today's maximum use, however and increase will probably not occur for many years. Therefore Peter recommends the new building be serviced by the existing septic system with an additional leach line added to supplement the old leach system which is in unknown condition. The second letter is from FEMA stating that the CSD did not qualify for the grant. The main reasons the grant was not advanced for peer review were:

- A low call volume and low population protected

- The project does not significantly meet priorities of replacing unsafe structure or the need to expand fire protection
- The application relies on too large of grant share funding, too few contributions
- No permits were in place, we did not have the use permit, including environmental assessment
- The zoning was not completed
- FEMA's lowest priority is to fund projects replacing or expanding cramped quarters
- There is an insufficient jobless rate
- There is too great of a start up time - to qualify the project must be shovel ready

The original letter has been given to Jan Bellinger to be placed in the file.

New actions include Tom Hollister paring down and minimizing the plans to show less detail so that minimum engineering charges will be required for a vendor to come in and give an estimate to get a planning number. Dewey passed around the plans. The drawings are so the vendor can get the loading and the span of the beams if they are going to be metal or wood. The drawings have been sent to two firms, PERKA which makes a wood and steel combination building and MaCCo which makes wood frame systems, for estimates. Dewey reported that Kelli Gant found that the Ferndale VFD had the same requirements and needs as the TC VFD for a new building. The Ferndale VDF was able to raise the funds and also do the construction of the new building. Dewey is working on getting a meeting set up with them to gather information.

Future actions are to meet with the Ferndale VFD and to review the PERKA and McCCo estimates. The project committee will meet again and review the contents of the FEMA letter. The committee is also still in need of a project scribe. Dewey will write something for Kelli to put in the North 40 column of the Trinity Journal. There was some discussion regarding the tree cutting and who should do it in regards to liability. Also Glen suggested that Dewey contact the property owner where one of the pine trees is on the boundary line to inform them of the Board's intent to remove the tree. It was suggested that the pine trees pose a fire hazard and need to be removed for safety.

Annexation Committee report - Mike reported that after the May 18th meeting he submitted the annexation application on May 19th and made it on the old fee schedule. John Jelich requested some stamped, labeled envelopes for a mailing which Mike has ready for him. Mike is not expecting any changes on this item for the next few months, maybe until September. John said because the package is so complete it may get on the agenda before September. John explained that once the annexation is on the LAFCo agenda they can continue it and ask for more information or they can take a vote. If it is approved at the meeting the protest hearing will be scheduled within 30 days. If there are not many protests or people against the issue to require an election then the annexation will be done. It's possible for the annexation to be finished by the end of the year.

2010/2011 budget - Present the budget to the CSD for the upcoming fiscal year – Glen passed out the proposed budget. Glen explained the spread sheet and how the budget committee arrived at the figures. The proposed expense budget is \$51850.00 against a proposed income budget of \$56300.00. The budget is up about \$5000.00 from last year because of the addition of \$3500.00 for the purchase of new pagers if the grant application is awarded and \$7500.00 for the repair or replacement of two additional hydrants (last year included \$5,000 for hydrants). Also included is the need for an increase in vehicle maintenance and fire equipment and supplies. Glen explained that the CSD came in a little under budget this year. The revenue budget assumes that the State will not cut money this year as they did last year. Last year the State cut the revenue by \$4000.00 but with Prop 1A Securitization the CSD was able to get the money back through a bond act. That should not happen this year. The one page budget for the next fiscal year will be submitted to the County and posted on the web site. After some discussion Hal Pflueger made a motion to accept the budget as stated. It was seconded by Virginia Allin. The motion passed.

Communications

None

Public Comment

Kelli Gant reported that next Wed. June 9th is the TAMWAG (Trinity Adaptive Management Working Group) meeting. They are an advisory committee to the river restoration project. The Trinity Lake area is on the agenda to bring up the topic of recreational access to the lake. Kelli urged everyone to come at lunch to the meeting as to not disrupt the meeting. The lake access will be on the agenda after lunch. The agenda will be posted on the web site and e-mailed to anyone who would like it.

Linda Magni reported that per Judy Pflueger ATVs can now be ridden on the lake bed. The item has been put on hold by the USFS for now.

New Business

Propane usage and cost analysis –Dewey passed out a spread sheet on the propane usage and costs. He explained the sheet showing Campora verses Northwestern. On average Northwestern is about 5% less than Campora. Mike McHugh will check in August to see if it is possible to buy futures for next winter.

Fire Dept. Report

Roger Chatterton - Roger passed out and read the report (see attached). Roger reported that there were no calls over the Memorial Day weekend unlike last year when there were a number of calls.

Bills for Payment

The list of bills to be paid was passed out. Hal questioned the insurance bill. Glen reported this is for all of the insurance, liability and worker's comp. including FEAT. Jan reported GSRMA is holding the same rate for the first three years. After some discussion a motion was made by Hal Pflueger to pay the bills as listed. The motion was seconded by Dewey Baird. The motion passed that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall	\$106.22
Trinity PUD- Street Lights	\$147.73
TDS Telecom-Telephone	\$50.95
Jan Bellinger-Salary	\$350.00
Roger Chatterton-Travel	\$50.00

Special Expenses

Life Assist-Medical Supplies	\$209.51	\$58.80 reimbursed from CC VFD
Northwestern Propane-Propane	\$236.64	
Mike McHugh-Postage and Printing of mailers for annexation	\$469.00	

Golden State Risk Management-Insurance	\$7,250.00	
Fred Maddox-Vehicle Repair/Maint-Battery & Tire	\$802.74	
Jaktri Market-Fuel	\$63.99	
Total	\$9,736.78	
County Balance as of 5/31/10	\$128,392.77	
Checks for payment	\$9,736.78	
Check from CC VFD-Life Support-Medical Supplies	\$58.80	Deposited 5/13/10
Prop 1 A Securitization Loan	\$2,094.71	Deposited 5/13/10
Reimbursement from TC VFD for LAFCo Annexation fees	\$3,000.00	
Reimbursement from TC VFD for		
Board of Equal. Annexation fees-partial	\$3,000.00	
New Balance	\$124,655.99	

Adjournment

Meeting adjourned at 7:34 p.m.

Items for next meeting agenda:

Building Committee report
Annexation Committee report
Discuss/Approve removing pine trees from FD lot
Approve resolution for CalFire property

Next Meeting: July 6, 2010

Jan Bellinger – Secretary

**TCVFD Report for June 2010
Activity for May**

Medicals

**Coffee Creek - 2
Trinity Center –2**

Trainings – 3

Total responses = 7