

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Dec. 6, 2011

Glen Ahmann was sworn in for his new term by Mike McHugh before the meeting.

Announcements

The meeting was called to order by Mike McHugh at 6:32 p.m. Other members present: Glen Ahmann and Virginia Allin. Dewey Baird was absent. 9 members of the public were also present.

Glen Ahmann suggested that since Dewey Baird was absent and Hal Pflueger's term has expired that the appointment of the new Director be moved in the agenda to the beginning of the meeting. Glen Ahmann made a motion to adjust the agenda to move the presentation of the resolution to Hal Pflueger to right after the financial reports as well as the appointment of the new Director. The motion was seconded by Virginia Allin. The motion passed.

Mike McHugh explained that this was an election year and that Glen Ahmann and Hal Pflueger's terms were up. Hal decided not to run for another term. Glen Ahmann did run for another term. If there were two or fewer people running there is no election. Glen was the only person running and therefore will be appointed to another term. Glen Ahmann took his oath of office before the meeting. Since Hal is not seeking another term there is an open seat on the Board. The opening was posted two months ago and one application has been received. The open position is on the agenda for this meeting.

Minutes of the meeting were posted on the web site and were available at the meeting. It was moved by Glen Ahmann that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were accepted as written.

CSD Financial report was passed out and the balance was read.

TCVFD Financial report was passed out and the balance was read. There was no Auxiliary report for this month. Mike explained that the TC VFD and the Auxiliary were working on moving some of the money to different accounts. Linda Magni reported that she should have a report next month when the money has been transferred and the computer is working.

New Business

Approve/Present Resolution to Hal Pflueger for Service to CSD-Mike McHugh reported that Hal has served the community since 2002. Mike thanked Hal for his many years of service to the community and to the Board. Glen Ahmann read the resolution to present to Hal. Glen made a motion to approve the resolution to Hal. The motion was seconded by Virginia Allin. The motion passed unanimously. Mike McHugh presented resolution #2011-05 to Hal.

Unfinished Business

Closed Session -Mike McHugh reported that since there was only one application received for the vacant Board position that there is not need to have a closed session.

Appoint New Director-Mike McHugh reported that one application has been received and the Directors have a copy of the application. There is also a copy available to the public at the meeting. The letter is from Drew Rusnak of the newly annexed Strobe Creek area. Mike suggested that the Board consider the application from Drew. Glen Ahmann commented that having worked with Drew as commander of the FEAT team that he has all of the qualifications to fill the position. Glen added that his law enforcement background makes him familiar with public service. Virginia Allin has also worked with Drew as a FEAT member and concurs with Glen that he has the necessary qualifications and would make a good Board member. Mike also agrees that his background makes him well qualified. Glen clarified that in the past there had been some concern regarding members of the fire department also serving on the CSD Board. There are written rules and statutes that state because it is a volunteer fire department it is alright to serve on both. Virginia Allin made a motion to have Drew Rusnak join the CSD Board. The motion was seconded by Glen Ahmann. The motion passed unanimously. Mike welcomed Drew to the Board.

Mike McHugh suspended the meeting temporarily to administer the oath of office to Drew Rusnak. Director Rusnak assumed his seat on the board.

New Fire House Building Committee report - Fire House Construction Project –Dewey Baird was absent and Mike reported that he had not received any new information from Dewey. Mike reported that they are trying to schedule a meeting with a consultant to help the committee understand code issues that would be involved in altering the existing structure. There was also some work done on the heating system. That item will be brought up under communication.

Discuss ISO Audit-Mike McHugh reported that there is no new news on this item. It could take up to 6 months to complete the audit.

Update Annual Audit-Mike McHugh there is no new news on the audit. Jan Bellinger received a question regarding the name of Ken Rieke's company from the auditor and was told the audit was going well. Mike inquired as to if the signature forms that the auditor had requested had been completed and sent to them. Jan reported they had been completed.

Communications & Director Reports

Jan Bellinger reported that an invoice for no charge was received from Trinity Heating and Air for the work done to install timers on the office heaters and inspect the heating system. Linda Magni reported that Trinity Heating and Air was out three times to complete the inspection on the heating system and install the timers and did not charge for any of the work that was done. Linda has used them for her own house and encouraged anyone who may need this type of work done to call them and give them our support. Mike added his appreciation for Lanny at Trinity Heating and Air for all they have done.

Glen Ahmann reported that he received a letter from the CSDA Finance Corp. Glen recommends the letter be kept in the file for future reference if financing is ever needed.

Glen also reported that he has requested that Jan put a mid year financial report on next months agenda.

Public Comment

Wyatt Ribarich inquired as to if the 911 phone had been completed and if it was working. Martie Mullen reported that the phone has been installed and that it had been used a couple of times and worked fine. The signage is also in place.

Paul Bellinger thanked the Board for their dedication and welcomed Drew.

New Business

All items have already been covered above.

Fire Dept. Report

Martie Mullen passed out and read the monthly report (see attached). Martie reported that Coffee Creek VFD is now having good responses to calls. Martie also reported that the EMTs are in training and their training will be complete in Feb. They should be certified by March. Mike McHugh inquired as to the Trinity Center volunteer's response. Martie reported that there has been very good response to calls as well as training.

Bills for Payment

The list of bills to be paid was passed out. Mike McHugh explained that the version of Quick Books at the fire house needed to be upgraded. Mike ordered a new version online because it was more cost effective. Mike asked if the signature form needed to add Drew Rusnak to the County account was ready. Jan Bellinger reported that it was ready to be signed at this meeting. After some discussion a motion was made by Glen Ahmann that the list of bills be paid as stated. The motion was seconded by Drew Rusnak. The motion passed that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall	\$42.32
Trinity PUD- Street Lights	\$140.58
TDS Telecom-Telephone	\$50.46
Jan Bellinger-Salary	\$350.00

Special Expenses

Life Assist-Battery/Gloves	\$158.62
Robert Bryant-Redpoint Stedline/Safe for Meds	\$187.15
Jim Heinig-Wildland Boots	\$246.62
Trinity County DOT-Fuel 7/11-10/11	\$620.70
Jan Bellinger-Postage for Audit Material	\$1.28
Napa-Pump	\$17.63
L.N. Curtis-Patch-A. Bryant/Forestry Turn Out Gear	\$643.37
Napa Auto-WW Pump	\$17.63
Mike McHugh-Quick Books 2012	\$160.56

Total - Checks for payment	\$2,636.92
Balance as of 11/30/11	\$139,407.79
New Balance	\$136,770.87

Adjournment

Meeting adjourned at 6:54 p.m.

Items for next meeting agenda:

New Fire House Building Committee report
Six month Financial Review

Next Meeting: Feb. 3, 2012

Jan Bellinger – Secretary

TCVFD ACIVITY REPORT FOR NOVEMBER 2011

Fire

Coffee Creek – 0

Trinity Center – 2 (one was check on possible propane leak)

CM-LFE-LC -0

Medicals

Coffee Creek – 2

Trinity Center – 5

CM-LFE-LC –

Minersville-

Traffic collision

Coffee Creek -0

Trinity Center-0

CM-LFE-LC – 0

Public Assist:

Coffee Creek 1

Trinity Center 1

Trainings – 3

Total events – 14