

# TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

April 3, 2012

Note: This meeting was preceded by an hour meeting to discuss plans for the new fire house and to get public input on those plans. It was a separate meeting from this CSD Board meeting. It was well attended and will be documented separately from these minutes.

Mary Hamilton thanked everyone involved for their help with the plans for the fire house.

The meeting was called to order by Mike McHugh at 7:46 p.m. Other members present: Glen Ahmann, Virginia Allin and Dewey Baird. Drew Rusnak was absent. 13 members of the public were also present.

## Announcements

Mike McHugh reported that Director Rusnak will be absent from this meeting.

Minutes of the meeting were posted on the web site and were available at the meeting. It was moved by Dewey Baird that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Glen Ahmann asked about the building fund balance. Linda Magni will check and report back at the next meeting.

## Unfinished Business

New Fire House Building Committee Report - Fire House Construction Project –Dewey Baird reported that this item was covered at the preceding Fire House Committee’s public meeting. The committee needs community input before proceeding any further. They also need a draftsman to put some detail to the concept so a cost can be calculated. Then the committee can decide how to fund the project. Mike McHugh reported that there were 18 people present at the Fire House Committee’s public meeting.

Update ISO Audit-Luke Lucas reported that he has been in contact with Mark Bronson who said the audit is in their headquarters in Chicago. The audit is still in process. Mike McHugh reported that the ISO audit process is being audited and our audit is stuck waiting for them to complete their own audit. Mike reported that the Trinity Center District still has a 5/9 ISO rating.

## Communications & Director Reports

Glen Ahmann reported that he received a call from the Coffee Creek Fire Chief notifying him that they had a \$1700.00 invoice that they received a year and a half ago from Philips Medical for a circuit

board for a heart monitor that they believe may belong to TC VFD. Glen will work on determining if the bill belongs to TC VFD.

Notification of Census from US Dept. of Commerce-Jan Bellinger reported that the census form has been received and Mike McHugh will fill it out.

Letter from LAFCo regarding their budget and meeting-Mike McHugh reported that an informational letter was received from LAFCo with their budget for the next fiscal year. LAFCo will have a public hearing to consider and provide direction on their budget. The meeting is April 24, 2012 in the Weaverville Library at 4:00pm.

### Public Comment

Kelli Gant reported that next Thursday, April 12, 2012, at 2:00pm there will be a Trinity PUD Board meeting at the IOOF hall that is open to the public.

### New Business

Discuss/Approve bid for heating system-Ken Rieke reported that he spoke with Lanny Roan from Trinity Heating and Air. With the new plans for the fire house and possibly lowering the ceiling and adding exhausting for the trucks the job will need to be reevaluated. Ken suggests we hold off on the bid until there is more information and there is a better idea of what is planned for the fire house. It was agreed to table this item until the fire house committee comes back to the Board with a new recommendation.

Ken suggests the heaters be turned off in the equipment bays for the season unless a hard freeze is expected.

Appoint/Revise Budget Committee-Glen Ahmann explained that the Budget Committee is defined as a standing committee as described in the CSD Policies. The committee is the CSD Chairman, Vice Chair, Fire Chief and Secretary/Treasurer. Glen will check with everyone and set up a meeting in the next couple of weeks to prepare a draft budget to be presented at the May meeting. Mike McHugh explained that the draft budget is reviewed in May and will receive comments on the budget and then the budget will be adopted in June.

Letter of Request for Comments from Trinity County Planning Dept.-Mike McHugh reported that a letter of request was received from the Planning Dept. for a lot realignment at the Jaktri. Mike explained that the Jaktri is on two lots. Currently the store is on one lot and the gas pumps are on the other lot. This realignment will put the store and gas pumps on the same lot. After some discussion it was decided that this will have no impact on the District. The Fire Chief also agreed it will have no impact on the district. The letter will be returned with no comment.

### Fire Dept. Report

Ken Rieke read the Fire Dept. report (attached). There were copies of the report available at the meeting. Ken also reported the Trinity Lake Lions hosted a dinner in appreciation of the Trinity Lake area fire department volunteers. The dinner included TC VFD, CC VFD and FEAT members. Martie Mullen reported a number of volunteers have completed the Captains training program and that the EMT's have finished their training as well.

### Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Glen Ahmann that the list of bills be paid as stated. The motion was seconded by Dewey Baird. The motion passed that the following bills be paid:

**Regular Expenses**

Trinity PUD- Electric-Fire Hall	\$73.43
Trinity PUD- Street Lights	\$139.80
TDS Telecom-Telephone	\$50.53
Jan Bellinger-Salary	\$350.00

**Special Expenses**

Northwestern Propane-Annual Tank Rental/Propane	\$425.75
Trinity County DOT-Fuel for Feb. 2012	\$57.45
Shasta Welding Supply-Oxygen	\$24.70
Trinity County Recorder-Election Fees from Nov. Election	\$117.19
Total - Checks for payment	\$1,238.85
Balance as of 3/31/12	\$161,985.74
 New Balance	 \$160,746.98

Adjournment

Meeting adjourned at 8:15 p.m.

Items for next meeting agenda:

New Fire House Building Committee Report  
Review draft 2012/2013 annual budget

Next Meeting: May 1, 2012

Jan Bellinger – Secretary

## **TCVFD ACIVITY REPORT FOR MARCH 2012**

### **Fire**

**Coffee Creek – 0**  
**Trinity Center –1**  
**CM-LFE-LC -0**

### **Medicals**

**Coffee Creek – 0**  
**Trinity Center – 1**  
**CM-LFE-LC – 0**  
**Minersville-**

### **Traffic collision**

**Coffee Creek -0**  
**Trinity Center-0**  
**CM-LFE-LC – 0**

### **Public Assist:**

**Coffee Creek    0**  
**Trinity Center   0**

**Trainings – 3**

**Total events –5**