

# TRINITY CENTER COMMUNITY SERVICES DISTRICT

## BOARD OF DIRECTORS MEETING

Regular Meeting

Sept. 4, 2012

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present: Glen Ahmann, Dewey Baird, Drew Rusnak and Virginia Allin. 8 members of the public were also present.

### Announcements

Mike McHugh and Virginia Allin will not be present at the Oct. 2, 2012 meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Glen Ahmann that the minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read.

### Unfinished Business

Update ISO Audit – Ken Rieke reported that the Fire Dept. will be purchasing 800 feet of 3” fire hose to equip both of the big engines with 1200 feet of 2 ½” or larger hose so that the first 400’ coming from the hydrants will be a larger diameter hose. Ken also reported that the SCBA’s are up and running. 7 people have been fit tested to use the SCBA’s. There is a retired Fire Chief from Arcata that is going to bring all of the testing apparatus to test the pumpers before Oct. 1<sup>st</sup>. The Fire Dept. will also be starting the preplanning on the commercial buildings. They have also been doing hydrant testing and flushing to make sure they are all operational. Mike McHugh questioned if ISO was going to want to see what progress has been made and possibly write a report on the progress. Ken feels ISO will give the Fire Dept. another 6 months to complete the requirements and will want to do another physical audit.

Mike McHugh reported that some residents who have Hartford insurance through AARP have had their rating changed to a 10. The Fire Chief wrote a letter to them explaining to them that the rating had not changed and they have lowered the rating back to a 5. If anyone has had trouble or knows of anyone who rating has changed have them contact the Fire Dept.

### Communications & Director Reports

Glen Ahmann reported that at the last meeting there was some discussion regarding getting together a Fire Dept. group to work on a budget and some strategic planning about replacing the ambulance, acquiring a crew vehicle and moving the new Fire House Project forward. They were unable to get that done because there was so much going on last month. They will try to get it done this fall.

Dewey Baird reported that he received his annual rate program from Northwestern Propane. In the past the Fire Dept. has been able to participate in the rate lock program, however, this year it is for residential customers only.

State Controller Annual Financial Reporting Report –Jan Bellinger reported that she and Glen Ahmann have completed the report and it has been electronically filed.

Jan Bellinger reported that the Quarterly Investment Report from the Trinity County Treasurer was received. This report shows where the County invests their money. If anyone would like to look at the report it is available after the meeting.

Jan Bellinger reported that a notice was received from GSRMA regarding their annual conference on Oct. 25, 2012 at Rolling Hills Resort. If anyone would like to attend Jan will forward the information to you.

Jan Bellinger reported that after the Aug. meeting a notice was received from the Trinity Center Mutual Water Company regarding their annual meeting. Since the meeting fell between the CSD meetings no one attended on behalf of the CSD. Dewey Baird said he attended the meeting and there was nothing new to share.

Jan Bellinger reported that she just received a letter from the IRS to set up a telephone appointment to conduct an employment tax compliance check for the year 2010. Glen Ahmann will work with Jan on this item. The CSD only sends out 1099's and only three were issued that year. Trinity County files the forms for the CSD.

Jan Bellinger reported that the annual survey of assets from GSRMA was received via e-mail. Mike McHugh will work with Jan to gather the information and file the report.

#### Public Comment

Wyatt Ribarich thanked the Board members for attending the meeting with all of the summer season activities going on.

#### New Business

Nominations for CSDA Elections and Bylaws Committee –Mike McHugh explained that every year the CSDA holds nominations for one of the seats on their Board of Directors in our area. There were no nominations.

#### Fire Dept. Report

Ken Rieke read the Fire Dept. report (attached). There were copies of the report available at the meeting.

Ken reported that the Fire Dept. is going to try and step up the trainings to keep the ISO requirements going.

There was discussion about staffing and typical number of responders. Ken reported that with the staff increased they have been getting around four responders per call and when asked, he indicated that the typical call usually took about 2 hours. All-in-all the department is much better off than it was two years ago. Licensed drivers for the large trucks and the ambulance have also increased.

Mike McHugh suggested the Fire Dept. post some statistics on calls and response times.

#### Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Dewey Baird. The motion passed that the following bills be paid:

**Regular Expenses**

Trinity PUD- Electric-Fire Hall	\$76.14
Trinity PUD- Street Lights	\$139.80
TDS Telecom-Telephone	\$51.99
Jan Bellinger-Salary	\$350.00

**Special Expenses**

Fred Maddox Service & Repair-Replace Hose on 1123	\$817.57
Six Rivers Communications-Bendix King Radio Software & Cable	\$339.64
Trinity County DOT-Fuel for June 2012	\$217.82
Trinity County Solid Waste-Dump Fee	\$4.30
Napa Auto-Circuit Breakers/Fuel Filter/Oil Filter	\$131.83
Total - Checks for payment	\$2,129.09
Balance as of 8/31/12	\$170,393.12
New Balance	\$168,264.03

Adjournment

Meeting adjourned at 6:58 p.m.

Items for next meeting agenda:

ISO Update  
Letter from the IRS update  
Annual survey of assets from GSRMA update

Next Meeting: Oct. 2, 2012

Jan Bellinger – Secretary

## **TCVFD ACIVITY REPORT FOR AUG. 2012**

**Fire                                      Total =1**

**Coffee Creek – 0**

**Trinity Center –1 (smoke check)**

**CM-LFE-LC -0**

**Medicals                                Total =8**

**Coffee Creek – 2**

**Trinity Center –5**

**CM-LFE-LC – 1 (Lake Forest)**

**Minersville-**

**Vehicle Accident-      Total = 1**

**Coffee Creek -0**

**Trinity Center-0 (motorcycle accident with injuries counted in  
medical above)**

**CM-LFE-LC – 1      (Rainier Rd)**

**Other- Public assist BP check TC      1**

**Trainings –                            Total = 4**

**Fire 3**

**Medical 1**

**TOTAL EVENTS                        = 15**