

# TRINITY CENTER COMMUNITY SERVICES DISTRICT

## BOARD OF DIRECTORS MEETING

Regular Meeting

Oct. 2, 2012

The meeting was called to order by Glen Ahmann at 6:31 p.m. Other members present: Dewey Baird, Virginia Allin and Drew Rusnak. Mike McHugh was absent. 7 members of the public were also present.

### Announcements

Glen announced that as mentioned at the last meeting Mike McHugh will be absent at this meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Dewey Baird that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read.

### Unfinished Business

Update ISO Audit – Martie Mullen reported that the Fire Dept. is proceeding along with the ISO items. There was a surprise visit by Mark Bronson (ISO Auditor). With the help of Steve Renten, Chuck Tibbets and Martie they located some drafting sites where hydrants are not available and they can draft from ponds. Martie also reported that the new hose has been purchased and should be delivered next week. The inventory has been completed on the trucks. Glen thanked Martie, Steve and Chuck for their work with Mark until late at night to complete identification of the drafting sites and discussion of ISO issues. Glen also reported that Ken Rieke has made arrangements for Oct. 20<sup>th</sup>, 2012 to have someone come in from Weaverville to pump test the vehicles.

### Communications & Director Reports

Jan Bellinger reported that she called the IRS to conduct an employment tax compliance check for the year 2010. The interview went well and the IRS sent a letter stating no further action is required.

Jan Bellinger reported that the annual survey of assets from GSRMA was submitted via e-mail.

Jan Bellinger reported that a letter from Trinity County Office of Administrator was received requesting information on the Board members. The information was submitted.

Glen Ahmann reported that the CSD has been asked by the auditor to gather the information for the annual audit. Glen and Jan are scheduled to meet with the auditor on Friday afternoon to start the audit process. Jan has the CSD information ready and Linda Magni has provided the information for the Fire

Dept. The County books are still not closed. That information will be provided to the auditor as soon as it is available.

### Public Comment

Wyatt Ribarich received a letter of gratitude from the Fire Dept. for his work for the Dept. Wyatt wanted to acknowledge and recognize the Fire Dept. volunteers for all of the hours and work they put in for the community. He also thanked the Board members for their service.  
Glen Ahmann acknowledged the work that Wyatt does and thanked him. Linda Magni also recognized the work that Wyatt does to keep the Fire Dept. lot cleared of weeds and brush.

Linda Magni asked if any progress had been made in regards to finding a house keeper to clean the Fire House. Glen and Linda will meet to work on this.

### New Business

None

### Fire Dept. Report

Martie Mullen read the Fire Dept. report (attached). There were copies of the report available at the meeting. Martie reported that there were two medical trainings last month because Bob Bryant is out of town this month. Dewey Baird asked what the Fire Dept. does as a contingency in Bob's absence. Glen Ahmann explained that the Dept. is still a BLS (Basic Life Support) response without Bob which is how the Dept. operated for years in the past before Bob became a Paramedic. With a Paramedic the Dept. can respond as ALS (Advanced Life Support). When there is a medical call TCLS (Trinity County Life Support), which is ALS, is also dispatched. Our Fire Dept. assesses, provides emergency care and transports the patient to meet with TCLS who take over from there.

### Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Drew Rusnak. The motion passed that the following bills be paid:

#### **Regular Expenses**

Trinity PUD- Electric-Fire Hall	\$30.77
Trinity PUD- Street Lights	\$139.80
TDS Telecom-Telephone	\$51.62
Jan Bellinger-Salary	\$350.00

#### **Special Expenses**

Shasta Fire Equipment-Refill Fire Extinguisher	\$249.79
Life Assist-Cleaner/Gloves	\$157.36
Trinity County Solid Waste-Dump Fee	\$2.15
Trinity Hospital-Restock 306	\$243.76
Total - Checks for payment	\$1,225.25

Balance as of 9/30/12	\$168,264.03
New Balance	\$167,038.78
<u>Adjournment</u>	

Meeting adjourned at 6:46 p.m.

Items for next meeting agenda:

ISO Update

Next Meeting: Nov. 6, 2012

Jan Bellinger – Secretary

## **TCVFD ACIVITY REPORT FOR SEPTEMBER 2012**

**Fire                                      Total =0**

**Coffee Creek – 0**

**Trinity Center –0**

**CM-LFE-LC -0**

**Medicals                              Total =4**

**Coffee Creek – 2**

**Trinity Center –2**

**CM-LFE-LC -0**

**Vehicle Accident-              Total =0**

**Coffee Creek -0**

**Trinity Center-0**

**CM-LFE-LC – 0**

**Other- Gas Leak              1 (TC)**

**Trainings –                      Total =3**

**Fire 1**

**Medical 2**

**ISO meeting Marc Bronson      1**

**TOTAL EVENTS                      = 9**