

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Aug. 6, 2013

The meeting was called to order by Glen Ahmann at 6:31 p.m. Other members present: Mike McHugh, Drew Rusnak, Virginia Allin and Dewey Baird. 8 members of the public were also present including Martie Mullen Assistance Fire Chief.

Announcements

None

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Virginia Allin that the minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Glen Ahmann noted that the balance of the CSD reflects the check written for \$17500.00 to the TC VFD for the ambulance which is on the approval list for tonight, however, the TC VFD balance does not reflect the payment so the actual TC VFD is \$17500.00 more than what was read. Glen also reported that the ambulance is fully paid for.

Unfinished Business

Follow up with Directors on filing paperwork for vacant seats – Glen Ahmann reported that the Directors have been notified that the County has appointed Jan Bellinger as authorized to sign the election paperwork and turn it in so they don't have to go to Weaverville. The deadline to turn in the paperwork for the incumbents is Aug. 9th 2013. Mike McHugh reported that if there are fewer or equal candidates for the positions then there is no election. If there are fewer candidates, then the Board may appoint someone to the position in Dec.

Update Ambulance fund raising efforts – Glen Ahmann reported that the cost of the ambulance and some other minor costs including radios was about \$60,000.00. The VFD received \$3000.00 for the sale of 306, the old ambulance, from Hyampom. It was agreed at a previous meeting for the CSD to contribute \$17500.00, which includes \$500.00 from a generous contributor who wrote a check to the CSD. The \$17500.00 check is ready for signature tonight. There were two pancake breakfasts which brought in almost \$4000.00. The VFD yard sale brought in \$3500.00. The donations from the donation letters are up to \$18,600.00. The Lions donated \$3500.00. As it stands now there is about \$9500.00 that will be taken out of the TC VFD fund. There is a \$2000.00 donation pending. Mike McHugh reported that there is a chance there may be a \$3000.00 donation from SPI. Glen reported that there has been a great job by everyone in raising

funds to get the ambulance replaced. Wyatt Ribarich asked if since they have had the new ambulance for a little while if they were happy with it? Glen responded that it is doing really well; it has more power and smoother riding. There are a couple of minor things, the gas gauge doesn't work. The place it was purchased has sent a new sending unit and Fred Maddox will install it. Steve Renten reported that the new ambulance is such an improvement. In addition to the things that Glen reported it will go faster up hill and stop down hill. All of the electronics are working except the gas gauge. Mike also reported that Hyampom has not put their new ambulance into service yet. They have had a brake job done, a new fuel injection pump and other things. They will put about \$3000.00 into it before they put it into service. Glen added that it is really nice to have the back of the ambulance like the old one so they don't have to learn a whole new box. It has an extra cabinet which has been a benefit.

Communications & Director Reports

Jan Bellinger reported that a letter from GSRMA was received regarding the Loss Prevention Incentive Program. Glen reported this is a program that would give the District a minor discount on their insurance. The classes everyone would have to go through and other requirements do not make it cost effective.

Jan Bellinger reported that a letter from Peckham & McKenney for Incline Village Improvement District was received looking for a General Manager. If anyone is interested they can contact Jan for the information.

Mike McHugh followed up on an unsolicited letter that was received regarding selling a lease on the cell tower at the fire hall. Mike placed a call to the spam center and has not heard back from them. They said they thought we had a lease that they could renegotiate for us. Mike told them we did not have a lease only the tower.

Public Comment

Wyatt Ribarich thanked everyone willing to serve the community. He appreciates the quality of the volunteers in this community.

Wyatt and Don Mullen were also thanked by everyone for their work clearing up around the fire house.

Steve Renten advised the board that the grant program through CalFire and the Federal Government request for reimbursement for last years grant went in today. There is just short of \$4000.00 that is expected back. Steve also reported that a letter was sent around saying that the Federal Government found an extra \$2,000,000.00 in California for this program. They have solicited a short term turn around from the same departments serving fewer than 10,000 people in rural areas for a second chance at a grant. The request must be turned in by the end of the week. Steve reported that he has already applied for next years grant. He took some items off of that list and added some other items that the Fire Dept. has talked about. It is another 50% match grant. The grant can be applied for without committing to spend the money. It's not certain if the grant will be approved but it is felt that the VFD should at least apply. Some of the items include an **inductor** so that foam can be generated off of 1123 as part of the ISO mitigation that was done earlier this year, class B foam, some foam concentrate, a few more radios, a few more batteries for the radios, signal amplifiers for the repeaters and portable monitor. Glen verified that if the grant is applied for the Dept. is not making a commitment at this point. Glen suggested that the needs of the Dept. be brought up at the Fire Dept. staff meeting tomorrow. Steve explained that

CalFire does not care where the funds come from so if the District wanted to help with half of the half or any kind of split it would be alright. Dewey Baird asked about strings attached to the grant. Steve explained that anything over \$5000.00 is supposed to have a sticker on it that associates it with the program. Everything that Steve has requested is either consumable or well under the \$5000.00.

New Business

Discuss/Approve changing meeting day – Glen Ahmann explained that Virginia Allin and Dewey Baird's terms are up at the end of this year. Dewey is not going to be running for another term. Virginia raised the issue that Tuesdays are a problem for her due to her personal situation. She has indicated she would be willing to reapply if the meetings weren't on Tuesday. Initially it was a problem because each day has its own problems. Monday's are bad because of difficulty in preparing for the meeting and Monday holidays, Wednesdays are bad because there is fire training 3-4 weeks of the month, and Thursdays are bad because of the Lion's Board meeting and a number of the Board members as well as Fire Dept. members are on the Lion's Board. Everyone agreed that Friday, Saturday and Sundays were not good. Another development came up and the Lion's may be changing their Board meetings which will open up the first Thursday of the month. Glen reported that the question is would it make sense to accommodate Virginia's situation to change the CSD meetings to the first Thursday of the month. Jan Bellinger had some concerns regarding the preparation for the meeting, some of which is done the day before the meeting which would make it on Wed. during the FVD training, making it difficult to get in to the fire house and access the office. It also is her late day of work at her full time job. It also would only give one day, Friday, to get the checks to the County for processing to get them in the mail. Otherwise they would be delayed at least three more days. If the County decides to start taking Friday furloughs as they have in the past the checks would also be delayed. After much discussion it was decided to table this until a later meeting after the nomination period is closed.

Fire Dept. Report

Assistant Fire Chief Martie Mullen read the Fire Dept. report (attached). There were copies of the report available at the meeting. Martie reported that it had been a busy month. Martie reported there has been a good response from FEAT. There have been a number of responses to KOA. Kelli Gant asked if KOA had donated to the ambulance fund. It was suggested that someone contact the manager regarding a donation. Glen noted that the policy on FEAT response has changed. FEAT will respond automatically on all vehicle accidents. This will cut down on the response time. Drew Rusnak reported that the FEAT roster is now full with 13 members, 12 who are able to respond. Marylou Razzeto asked how many EMT's the Dept. has. Martie said there are five EMT's, one Paramedic and Jim Heinig will be starting his Paramedic school in a couple of weeks. It was also reported that Bob Bryant has given his notice to TCLS that he will be leaving in March 2014. This will give the Dept. a more full time Paramedic. Marylou Razzeto asked when the next EMT class would be. Steve reported that TCLS does not have a trainer. The next class may have to be at Shasta College. Steve also reported that Oct. 18, 2013 until almost Christmas TCLS will be giving an advanced EMT class, which is a step between EMT and Paramedic.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Mike McHugh.

The motion passed that the following bills be paid:

Regular Expenses

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|---|----------|
| Trinity PUD- Electric-Fire Hall-includes drought relief surcharge | \$37.88 |
| Trinity PUD- Street Lights-includes drought relief surcharge | \$157.45 |
| TDS Telecom-Telephone | \$53.38 |
| Jan Bellinger-Salary | \$350.00 |
| Trinity DOT-Fuel | \$136.77 |
| AmeriGas-Propane | \$287.88 |

Special Expenses

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| LN Curtis-Operator Belt-Turn Outs-Forestry Coat | \$2,209.35 |
| Professional Biomedical Services-Calibrate Philips Monitor | \$175.00 |
| GML Enterprise-Shipping for returns | \$40.50 |
| NTLIA-IOOF Hall Rental Aug-Feb | \$108.00 |
| TC VFD-New Ambulance | \$17,500.00 |
| Two Way Services-Transfer/Program Radios for Ambulance | \$741.00 |
| Bob Bryant-Fuel to bring new Ambulance to TC | \$268.39 |
| Trinity Hospital-Restock 306 | \$270.12 |
| RWS Services-Repair Kenwood Radio | \$139.36 |
| Steve Renten-EMT Cert-Fuel-Misc Fire Equip. | \$817.70 |
| Total - Checks for payment | \$23,292.78 |
| Balance as of 7/31/13 | \$171,189.45 |
| New Balance | \$147,896.67 |

Adjournment

Meeting adjourned at 7:17 p.m.

Items for next meeting agenda:

Next Meeting: Sept. 3, 2013

Jan Bellinger – Secretary

TCVFD ACIVITY REPORT FOR JULY 2013

Fire **Total =3**
Coffee Creek – 1
Trinity Center –1 (smoke check)
CM-LFE-LC -1 (smoke check)

Medicals **Total =13**
Trinity Center –9
Coffee Creek- 4
CM-LFE-LC - 0

Vehicle Accident- **Total =0**
Coffee Creek -0
Trinity Center-0
CM-LFE-LC – 0

Public Assist- **Total =1**
Trinity Center-1
Coffee Creek 0
Out of area 0

Trainings – **Total =4**
Fire -2
Medical-1
FEAT – 1
TOTAL EVENTS = 21