

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

April 1, 2014

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present were Glen Ahmann, Virginia Allin, Pat Frost and Drew Rusnak. 6 members of the public were also present including the Assistant Fire Chief.

Announcements

Pat Frost announced that there will be a Bowerman Barn work day this Saturday from 10:00am – 12:30pm. They will be removing bushes and brush, installing a picnic table and cleaning up the cemetery.

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Glen Ahmann that the minutes be accepted as written. It was seconded by Pat Frost. The minutes were accepted unanimously as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was not available. There were no known expenses paid and a deposit was made.

TCVFD Auxiliary Financial report was not available.

Unfinished Business

None

Communications & Director Reports

Sale of Tax Defaulted Properties from Trinity County – Mike McHugh explained that the County holds a sale of tax defaulted properties each year. The list is by parcel number, not address, and is sent out to the Districts in the County. Mike will look at the list to see if there are any parcels in our District that the Board may be interested in.

Public Comment

Billie Higgs encouraged everyone to read the North 40 column in the Trinity Journal this week about Covington Mill.

Virginia Allin announced that the Coffee Creek VFD Chili Feed/ Auction is April 12, 2014.

Martie Mullen reported that there is a Dinner Play for the elementary school tomorrow night.

New Business

Discuss/Accept Annual Audit – Glen Ahmann reported that the Annual Audit report has finally been received and there are copies available for the public if anyone wants to look at it tonight. Glen reported that the report is the same as the draft from last month with minor changes to the MD&A. Glen reviewed the audit report. There were no deficiencies found or any incidents of non compliance. After some discussion a motion was made by Glen Ahmann to accept the Annual Audit Report. There was a second by Drew Rusnak. The motion passed unanimously. Mike McHugh thanked Glen for all of his work on the audit report and MD&A. Glen thanked Jan for all of work she put in providing information to the auditor and supporting the audit process.

Review Fire Dept. Grant purchases – Mike McHugh asked Steve Renten for an update of purchases made for the VFA grant. Steve reported that they are 90% of the way through the cycle of getting the grant, finding what they want to purchase and acquiring the items. There is only one large item left to receive, the monitor. Almost everything else has been received. He has acquired radios, a USB converter for programming the radios, Eductor, training foam, turbo draft and some other smaller items. The monitor should ship by the 29th of April. The receipts are in order and once the monitor is received the grant paperwork can be turned in earlier than last year or reimbursement from CalFire. The reimbursement should be about \$7014.00. It is a 50% matching grant.

Appoint Budget Committee for 2014/2015 Budget – Glen Ahmann reported that a committee is appointed each year to prepare the budget for the next fiscal year. It was decided the committee this year would consist of Glen Ahmann, Pat Frost, Ken Rieke, Martie Mullen and Jan Bellinger. If a new General Manager is appointed before the budget is finished they will also be on the committee. Glen will set up a schedule this month to meet and have a draft budget ready for the May meeting.

Fire Dept. Report

Assistant Fire Chief Martie Mullen read the Fire Dept. report (attached). There were copies of the report available at the meeting. Martie reported that TC VFD is doing training with Cal Fire. Bob Bryant has officially retired from TCLS. He is continuing his role as paramedic and Medical Director for the VFD and will be available for more responses. Martie reported that Steve Renten and Jim Heinig have almost finished the advanced EMT program. Glen Ahmann reported that there will be a First Responder class coming up in either April or September, which ever the County decides.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Glen Ahmann. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$60.67
Trinity PUD- Street Lights-includes drought relief surcharge	\$157.45
TDS Telecom-Telephone	\$51.52
Jan Bellinger-Salary	\$350.00

Trinity County DOT-Fuel	\$88.03
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Special Expenses

NTLIA-IOOF Hall Rental-Aug.-Dec. Includes rate change May-July	\$106.00
LN Curtis-Boots-Dinsmore/Foam	\$603.08
Yates Gear-Static Line	\$1,611.53
Schutte & Koerting-Turbo Draft Educ	\$3,045.00
Blomberg & Griffin-Annual Audit	\$1,875.00
Bauer Compressors-Face Piece/Amp Kit/Receiver	\$2,320.88
Darley-C Biner/Educt/Foam/Monitor	\$1,460.17
SwissPhone-USB Serial Converter	\$107.40
AAA Communications-Radios/Batteries	\$3,263.12
Total - Checks for payment	\$15,099.85
Balance as of 3/31/14	\$177,928.70
New Balance	\$162,828.85

Glen Ahmann reminded the Board and the Fire Dept. officers present that purchases over \$500.00 need prior approval by the Board. The grant purchases have already been approved for purchase by the Board.

Adjournment

Meeting adjourned at 7:04 p.m.

Items for next regular meeting agenda:

Review Final Fire Dept. Grant purchases
Discuss/Review Budget for 2014/2015
Discuss/Approve Resolution for Junior Firefighter Program

Next Regular Meeting: May 6, 2014

Jan Bellinger – Secretary

TCVFD ACIVITY REPORT FOR MARCH 2014

Fire **Total =0**

Coffee Creek – 0

Trinity Center –0

CM-LFE-LC -0

Medicals **Total =5**

Coffee Creek – 3

Trinity Center –2

CM-LFE-LC -0 Lake Forest

Vehicle Accident- Total =0

Coffee Creek -0

Trinity Center-0

CM-LFE-LC – 0

Other- Total =0

Public Assist TC

Trainings – Total =4

Fire -2

Medical-1

FEAT-1

TOTAL EVENTS = 9