

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Aug. 5, 2014

The meeting was called to order by Mike McHugh at 6:32 p.m. Other members present were Pat Frost and Glen Ahmann. Virginia Allin and Drew Rusnak were absent. 4 members of the public were also present including the Assistant Fire Chief and the General Manager.

Announcements

Mike McHugh announced that Director Allin and Director Rusnak would not be in attendance tonight.

Director Frost announced that he would be absent from the October meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. It was moved by Pat Frost that the minutes from last meeting be accepted as written. It was seconded by Glen Ahmann. The minutes were accepted unanimously as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Glen Ahmann reported that the balances included a \$20,000.00 transfer from the Auxiliary to the TCVFD account.

Unfinished Business

Update of ongoing repair of three hydrants in the Northwood Estates subdivision - Ken Rieke was absent due to the ongoing fire duty at the airport. This will be placed on next month's agenda. Glen Ahmann reported that the new hydrant has been received and Ken will try to get it installed as soon as possible. Ken has also received parts to repair the other hydrants although he can't be sure all of the parts are correct until he does the work. He has identified a contractor who has experience and tools to work on the older hydrants and is planning on enlisting his support. There is hope that if we can standardize on hydrant models with Weaverville we may be able to share resources with them for future hydrant maintenance.

Communications & Director Reports

Glen Ahmann reported that he and Pat Frost had a meeting with Lara Graham from the Forest Service regarding a fuel reduction project, brought up last year, on the East side of Highway 3 north of KOA toward the Knolls. Laura agreed that it was a good project and that the density of the fuels warrants some action. The plan is to thin the brush from Northwood's Estates, which is where the last project ended, to past the Cemetery and from the highway down to the lake. Pat

Frost reported that the item is on the Forest Service's plan of work for the Fiscal Year that begins in October to do the NEPA. Then they will look for funding to implement the project. Glen reported that Lara felt it would be a good idea to have community meetings to have some discussion and gather information on what the community would like to see done. Pat reported that the project would be developed as a firewood project where the public can gather the firewood. The meeting will probably be in the fall, October or November. The work will probably be done in the spring of 2016.

Mike McHugh reported that the fire department has been standing watch at the airport since Saturday. The helicopter operations like we have at our airport require ARFF (aircraft rescue and fire fighting) be present at all times when they are operating. They have contracted from the Forest Service with our District to provide those services. The District will be reimbursed for their services.

Jan Bellinger reported that a survey letter from the Post Office had been received regarding changing the days and hours of the post office. The survey was filled out and returned to the post office.

Jan Bellinger reported that a letter from Crescendo Capital Trust regarding cellular leases. This was only a solicitation and no action is required.

Public Comment

None

New Business

Trinity County Biennial Conflict of Interest Codes – Glen Ahmann explained that the County requires a Conflict of Interest Code or Policy be reviewed biannually. No later than October 1, 2014 each agency must notify the County whether an amendment is necessary. Glen suggests that the Directors review the Conflict of Interest Code before the next meeting and report back with any suggestions or changes. Glen suggested that a committee meet before the September meeting to review and suggestions or changes and bring them back to the Board at the next meeting. The committee will consist of Glen Ahmann, Pat Frost, Erik Anderson and Jan Bellinger.

Trinity LAFCo Independent Special District Selection Committee – Mike McHugh reported that he attended the LAFCo meeting in May at which there was not a quorum present, so the election was not held. Their solution to the problem was to have the nominating committee send out paper ballots to hold the election. The nominating committee recommends two actions:

1. Elect Bill Britton from the Weaverville Fire Dept., who is currently the Alternate Member position, who was nominated for Regular Member.
2. Pat Frost from Trinity Center CSD, be elected to the Alternate Member position.

This recommendation was unanimous by everyone present at the May meeting. The ballot states that Mike, as the Board Chair from this District at the LAFCo meeting, can submit this vote.

With the approval of the Board Mike will fill out the form and return it to LAFCo. If the Board does not agree there is a place for a write in candidate. Glen Ahmann made a motion to accept the recommendations. There was a second by Pat Frost. The motion passed unanimously.

General Manager Report

Erik Anderson had copies of his report available at the meeting. He reported that in the last month he and Pam have done a lot of measuring at the fire hall. They have found the property monuments with some help from Dewey Baird and measured the property. He had a CAD site plan available at the meeting of the existing building. They measured inside the building and had drawings of that as well. He also had 11" x 17" drawings of the concept of the new fire hall. He still needs a lot more detail to put into the drawings. He would like to have a meeting with the Fire Dept. staff to go over the details of what is needed to complete the drawings. It was discussed that we should revisit the requirements document before we go too much further.

Fire Dept. Report

Assistant Fire Chief Martie Mullen read the Fire Dept. report (attached). There were copies of the report available at the meeting. It was a very busy month. Martie reported that they have been doing two-person fire patrols going through KOA and other campgrounds looking for unattended campfires, or campfires that are getting too big, and giving people warnings.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Glen Ahmann that the list of bills be paid as stated. The motion was seconded by Pat Frost. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$23.31
Trinity PUD- Street Lights-includes drought relief surcharge	\$157.45
TDS Telecom-Telephone	\$51.99
Jan Bellinger-Salary	\$350.00
Trinity DOT-Fuel	\$185.70

Special Expenses

Jan Bellinger-Stamps	\$49.00
Amerigas-Propane	\$170.59
Velocity Communications-Internet Installation	\$89.48
Trinity County Solid Waste-Solid Waste Fee	\$18.53
Trinity LAFCo-Apportioned Special Districts Share FY 2014-2015	\$58.36
L.N. Curtis-Spanner Wrench/Res-Q-Tool/Runners/Straps/Bag/Loops	\$600.21
Suzanne Heinig-Fire House Cleaning-June/July	\$60.00
Steve Renten-Amazon-SwissPhone Battery for Pager	\$56.74
Trinity Hospital-Restock 306	\$263.91
SwissPhone-Belt Clip/Beecase	\$115.72
Total - Checks for payment	\$2,250.99

Balance as of 7/31/14	\$162,595.78
New Balance	\$160,344.79

Adjournment

Meeting adjourned at 7:12 p.m.

Items for next regular meeting agenda:

Update of ongoing repair of three hydrants in the Northwood Estates subdivision

Trinity County Biennial Conflict of Interest Code

Next Regular Meeting: Sept. 2, 2014

Jan Bellinger – Secretary

TCVFD ACIVITY REPORT FOR JULY 2014

Fire Activities Total =9

Coffee Creek – 3

Trinity Center –1

Annex-2 (one was vehicle fire)

Fire patrols- 3

Medicals Total =11

Coffee Creek – 5

Trinity Center –5 (Feat responded with 4 also)

Annex - 1

Vehicle Accident- Total =3

Coffee Creek -3

(Feat handled traffic control on Scott Mt –no page out)

Trinity Center-0

Annex – 0

Trainings – Total =5

Fire -3

Medical-1

FEAT-1

TOTAL EVENTS = 28