

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Feb. 3, 2015

The meeting was called to order by Glen Ahmann at 6:30 p.m. Other members present were Pat Frost and Virginia Allin. Drew Rusnak and Mike McHugh were absent. 7 members of the public were also present including the Assistant Fire Chief and the General Manager.

Announcements

Glen Ahmann announced that Director Rusnak and Director McHugh would not be in attendance at tonight's meeting and that Director Rusnak would miss the next meeting as well.

Pat Frost announced that he would not be in attendance for the April meeting. Pat also announced that the Bowerman Barn work day for this coming Saturday has been postponed because of the expected rain.

Virginia Allin announced that she may not be in attendance for the March meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. Pat Frost made a motion that the minutes be accepted as written. It was seconded by Virginia Allin. The minutes were unanimously accepted as written.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read.

TCVFD Auxiliary Financial report was made available and the balance was read. Glen Ahmann inquired as to if the Auxiliary was planning a BBQ for this year? Per Linda Magni there will not be a BBQ. They will have three breakfasts instead.

Unfinished Business

Discuss SDRMA Insurance Quote – Glen Ahmann reported that the CSD currently has Golden State Risk Management Authority (GSRMA) as our insurance carrier. The CSD has been very happy with them. Through CSDA there is another company, SDRMA, offering insurance. Glen and Jan Bellinger have been working on getting a quote from them. Jan called them and to receive a quote from them we must fill out a 20 page application including a listing of all of the Districts assets. Since the CSD is very happy with the current insurance, Glen asked if anyone thought that we needed to pursue a quote from another carrier. After some discussion, all were in agreement that there is no need to get a quote at this time.

Communications & Director Reports

Glen Ahmann reported that a Critical Incident Stress Debriefing survey was received from GSRMA. Glen reported that some calls for response are stressful for the responders and there are processes available to help them deal with that stress.

The survey asks if we have a Critical Incident Stress Debriefing team available to our District. Glen asked Steve Renten if there was anything available to our District. Steve reported that the County has organized programs in

the past.

If yes, please provide contact information.

The last question is: would you be interested in obtaining information as to how you're District staff could become trained as CISD facilitator?

Glen reported that this would probably be Fire Dept. personnel. Glen and Steve will work on these questions.

Public Comment

None

New Business

Discuss/Approve Renewal of Encroachment Permit – Glen Ahmann explained that this is a standard provision that is done every year so that if we do work on a hydrant or need to dig up the road a little bit on County property we have a permit to do so. This year is a little bit different in that the County wants our insurance to name Trinity County as an additional insured in the amount of \$1,000,000.00. Jan has already contacted GSRMA to get a certificate to cover the County. Glen asked if anyone had any issues with signing the encroachment permit and returning it to the County with the insurance certificate. All were in agreement that it should be signed and returned.

General Manager Report

Erik Anderson had his report available at the meeting for everyone. He reported that he walked around Covington Mill and gathered GPS data for the stand pipe type fire hydrants in that area. The information has been put in the All Water Sources spread sheet. There is more information needed for some of the other subdivisions and he will continue to work on them. Steve Renten reported that there are NFPA guidelines that state that based on the flow of the hydrants there are certain colors that the hydrants are supposed to be. The ISO report should have the flows for the hydrants. It was suggested that the flow data be added to Erik's hydrant report. Glen Ahmann asked if the Covington area had considered pursuing a grant to replace their water system with the opportunity to change to standard hydrants similar to those in Trinity Center. They have not.

Erik brought up the subject of house numbers. While he has been out doing his survey he noticed that many houses either do not have house numbers, they are hard to find or the numbers are incorrect. This is a problem for responders to find the correct location for emergencies. Pat Frost suggested this could be promoted at the fund raising breakfasts and other community events. Pat will bring this item up at the next Fire Safe Counsel meeting.

Fire Dept. Report

Assistant Fire Chief Steve Renten read the Fire Dept. report (attached). There were copies of the report available at the meeting. Steve has revised the Fire Dept. report and data collection schemes with a new format to include volunteer hours. He needs to include FEAT and the General Manager's hours. Everyone liked that added feature. Steve reported that the Fire Dept. has started to have work parties on the 4th Wednesday of the month to work on different projects. Steve explained that the Fire Dept. operates under two different frame works when they are called upon to assist jurisdictions in the County or in the Forest. One is called the California Firefighting Assistance Agreement. Steve reported that at the Fire Chief's meeting this agreement was discussed because it has changed in a couple of ways. One that is going to require a Board resolution and the other is called the Area of Operations Plan (AOP). The AOP means that if the Fire Dept. is called by the State, funded by the State, like a call to assist in Weaverville, it comes under the CFAA frame work. If they are called to assist in Coffee Creek it would come under the Federal Operations Plan. As it stands now they will pay

for up to 40 hours under the default agreement if volunteers respond. If the governing Board submits a resolution stating that the standard is portal to portal they will pay for all of the hours that the responders are away from home. Steve feels it is worth having the Board pass a resolution for this. Another major change in the frame work is that there was a time and a half provision for work over 40 hours portal to portal. That provision has been eliminated and they have rolled the time and a half into the base provision. It went from \$17.00/hour per fire fighter to \$28.00/hour. The other change is that the State is emphasizing that under this agreement the reimbursement is not supposed to be considered agency revenue any more. There is not a law changing this right now. Steve will get samples of the documents that will need to be filled out for these programs. The dead line for the resolution, for this fire season, is May 31st. This item will be added to the next meeting's agenda. Glen and Steve will work on getting more information for these programs.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Pat Frost that the list of bills be paid as stated. The motion was seconded by Virginia Allin. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$46.72
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$53.13
Jan Bellinger-Salary	\$350.00

Special Expenses

Bob Bryant-Neo-Synephrine for 306	\$7.51
Steve Renten-Hitch Reducing Sleeve/Bag for 1162/Equip. Belt	\$147.98
Yates Gear-Pulley/Carabineer/ Rescue Rigger	\$1,290.65
Ken Rieke/Trailer Hitch for 1162	\$1,395.35
Fire Chief's Association-Annual Dues	\$25.00
Suzanne Heining-Fire House Cleaning	\$60.00
Total - Checks for payment	\$3,535.39
Balance as of 1/31/15	\$153,482.66
New Balance	\$149,947.27

Adjournment

Meeting adjourned at 7:05p.m.

Items for next regular meeting agenda:

Discuss Resolution for California Firefighting Assistance Agreement (CFAA)

Next Regular Meeting: March 3, 2015

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report

January, 2015

Incident

Type

Count

Notes

Fire	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
Medical	1	
<i>Coffee Creek</i>	1	Automatic Aid
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
MVA	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
Training	3	
Work Parties	1	
Total Convocations	5	

Type

Vol Hrs

Notes

Incident Responses	5.25	
Training	49	
Work Details	14	
Admin/Mgmt	30	Category includes Individual contribution for: Firehouse & vehicle maint, public contact, correspondence, ambulance readiness, certification maint & other
Total Volunteer Hrs	98.25	