

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

March 3, 2015

The meeting was called to order by Glen Ahmann at 6:32 p.m. Other members present were Pat Frost, Mike McHugh and Virginia Allin. Drew Rusnak was absent. 5 members of the public were also present including the Fire Chief, Assistant Fire Chief and the General Manager.

Announcements

Glen Ahmann announced that Director Rusnak would not be in attendance at tonight's meeting. Pat Frost announced that he would not be in attendance for the April meeting.

Minutes of the last meeting were posted on the web site and were available at the meeting. Pat Frost made a motion that the minutes be accepted as written. It was seconded by Glen Ahmann. The minutes were accepted as written by a vote of 3 ayes and one abstention, Mike McHugh, since he was not present at the last meeting.

CSD Financial report was made available and the balance was read.

TCVFD Financial report was made available and the balance was read. Glen Ahmann reported that this balance still does not reflect the reimbursement for the support on the Coffee fire.

TCVFD Auxiliary Financial report was made available and the balance was read.

Unfinished Business

Update Annual Audit Report & MD&A – Glen Ahmann reported that Jan Bellinger called to get a status on the Annual Audit Report and was told that it would be another 2-3 weeks at least before it is complete. Glen also reported that the MD&A cannot be completed or approved until the audit is complete and the final figures are available.

Communications & Director Reports

Jan Bellinger reported that a letter from Six Rivers Communication Inc. was received regarding a name change. They added Inc. to their name.

Jan Bellinger reported that the Sale of Default Properties listing from the County was received. Mike McHugh will research the properties and report back to the Board if there are any in our District that they may be interested in.

Jan also reported that a notice for a call for nomination for Seat A of the CSDA was received. Anyone interested in nominating or running for the seat can contact Jan for the information.

Jan also received a notice from CSDA Finance Corporation regarding funding programs and assistance for the District.

Jan reported that the 2014 Annual Report from Golden State Risk Management Authority was received. Anyone interested can contact Jan.

Glen reported that if anyone hasn't completed their Harassment training they should have received an e-mail about it. Jan reminded that the Harassment training and the Form 700 are both due by the end of the month.

Pat Frost reported that Friday at 6:00pm there will be a work shop on Sudden Oak Death at the Weaverville Fire Hall. He had flyers available at the meeting.

Public Comment

None

New Business

Discuss Resolution for California Firefighting Assistance Agreement (CFAA) – Glen Ahmann reported that Steve Renten had arranged for Scott Alvord from Weaverville Fire to come talk about this item. It was decided that more needs to be done on our end first before he comes out. Steve Renten explained that if TCVFD responds to a mutual aid call that comes through California Emergency Management Agency there is a set pay scale. This agreement asks that we sign on to that pay scale and that we pay volunteers for their services on these calls. It also gives us the option of claiming "portal to portal" pay. This will allow pay for travel time. The current pay is for 12 hours even if they are on the call for more than 12 hours. The agreement will allow payment for all hours worked. The agreement is due by the end of May. TCVFD has not paid volunteers and this would require that we enter into payroll requirements with SSA, Medicare, tax withholding, and other payroll features. We are not currently set up to do these things. The Fire Dept. will discuss this at their next staff meeting. This item will be brought up again at the April meeting if the VFD leadership wants to go forward with the resolution.

Discuss/Accept Grant Application for \$500.00 Wildfire Community Preparedness Day campaign, Project Funding Award – Pat Frost explained that this item was briefly talked about at the last meeting under the General Manager's report regarding the difficulty finding physical addresses. Pat received an e-mail from National Fire Protection Association (NFPA) regarding a grant application for a Wildfire Community Preparedness Day on May 2, 2015 for public events to promote wildfire safety. Pat had a list of events and topics that could be featured including an open house and promoting proper house addressing. Pat has already gotten a commitment from RCD for the use of a chipper. The grant is due March 5, 2015 and will be awarded March 10, 2015. Everyone felt this would be a good project. After some general discussion a motion was made by Mike McHugh to approve submittal of the grant application. There was a second by Virginia Allin. The motion passed unanimously. Pat Frost will submit the grant application.

General Manager Report

Erik Anderson reported that there is no new news to report this month.

Fire Dept. Report

Assistant Fire Chief Steve Renten read the Fire Dept. report (attached). There were copies of the report available at the meeting. Ken Rieke announced that he would be stepping down as Fire Chief because he has not been in the area much. He did not give an effective date and is waiting for the Fire Dept. to find a replacement for him. Glen Ahmann thanked Ken for his many years of service to the Dept.

Steve Renten reported that there were two items brought up at the Fire Chief's Association meeting. One was the worker's comp reimbursement from the County. Glen Ahmann reported that the CSD already participates in

this program. Jan Bellinger will check with the County to make sure they have the paperwork since there is a new person handling this for the County.

The other item was that the State is closing a join training facility and they are surplusing two 1995 Pierce Pumpers. The Fire Dept. will discuss this at their next staff meeting to see if there is any interest in this.

Glen Ahmann reported that at a prior meeting the CSD gave the Fire Dept. authorization to start proceedings to sell 1152, the old pumper. Bob Bryant had gotten some interest from John Hall, representing a small fire department in Mexico, and he has offered \$1000.00 for the engine. Everyone agreed that this was an acceptable offer if it goes through and they are willing to accept it "as is".

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Pat Frost that the list of bills be paid as stated. The motion was seconded by Virginia Allin. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$75.86
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$53.93
Jan Bellinger-Salary	\$350.00

Special Expenses

Trinity Solid Waste-Dump Fee	\$2.85
Life Assist-Locking Drug Container/BP Cuff/Thermometer/Tape/Probe Covers	\$436.61
L. N. Curtis-Carabineers	\$227.38
Trinity Hospital/Restock 306	\$26.97
Mike McHugh-Diesel Fuel for 1111/DMV Physical for Ambulance	\$251.63
Total - Checks for payment	\$1,584.28
Balance as of 2/28/15	\$153,482.66
New Balance	\$151,898.38

Adjournment

Meeting adjourned at 7:11p.m.

Items for next regular meeting agenda:

Discuss Resolution for California Firefighting Assistance Agreement (CFAA)

Next Regular Meeting: April 7, 2015

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report February, 2015

Incident

Type Count Notes

Fire	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
Medical	8	
<i>Coffee Creek</i>	3	Automatic Aid
<i>Trinity Center</i>	4	
<i>CM-LFE-LC</i>	1	
MVA	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>CM-LFE-LC</i>	0	
Training	3	
Work Parties	0	
Total Convocations	11	

**Type Vol
 Hrs Notes**

Incident Responses	8.9	
Training	25	
Work Details	0	
Admin/Mgmt	73	Category includes Individual contributions for: Firehouse & vehicle maint, public contact, correspondence, ambulance readiness, certification maint & other
FEAT Hours	14	
Total Volunteer Hrs	120.90	