

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

Aug. 4, 2015

The meeting was called to order by Glen Ahmann at 6:32 p.m. Other members present were Virginia Allin, Pat Frost and Drew Rusnak. Mike McHugh was absent. 4 members of the public were also present including the General Manager.

Announcements

Glen Ahmann announced that Mike McHugh would not be at the meeting tonight. He is out on a VFD mutual aid call.

Minutes of the last meeting were posted on the web site and were available at the meeting. Pat Frost made a motion that the minutes be accepted as written. It was seconded by Drew Rusnak. The minutes were accepted unanimously as written.

CSD Financial report was made available. The balance after the bills are paid tonight is \$160,390.33.

TCVFD Financial report was made available. The balance is \$51,453.57.

TCVFD Auxiliary Financial report was made available. The balance is \$26,057.61.

Unfinished Business

Update/Discuss RPF's to outside Auditors – Glen Ahmann reported that four RFP letters were sent out with a dead line for reply of July 30, 2015. Only one response was received. It was from Fechter and Company. Glen briefly read highlights of the proposal including the proposed cost of the audit which came in at over twice as much as we paid for the prior year. After some discussion it was decided that we would stay with the current auditor for this fiscal year. Glen suggested some follow up with Blomberg & Griffin would be appropriate regarding the starting date for the audit. Virginia Allin suggested we get some clarification from Blomberg on what to expect for the next three years. Drew Rusnak suggested we talk to Blomberg about starting the audit process earlier in the year. Glen and Jan Bellinger will work on this together.

Update on Mutual Aid Reimbursement for Coffee Creek Fire from last summer – Glen Ahmann reported that this was for about \$20,000.00 on two different invoices, one for \$3700.00 and the other for \$16,000.00. A payment for \$3777.36 was received by the County in June but they didn't know who it was for until a couple of weeks ago. It has now been applied to the CSD account and a check will be written to the TC VFD at the next meeting. The USDA representative has reported to Steve that they are still working on the remaining funds.

Communications & Director Reports

Pat Frost reported that the Fire Dept. open house was well attended. The public seemed to really enjoy all of the displays and demonstrations.

Jan Bellinger reported that a letter from the State Controller was received regarding the Mandated Cost Reimbursement for the Brown Act. Pursuant to the Budget Act of 2012 the program was suspended for costs incurred in fiscal year 2012-2013.

Glen Ahmann reported that a letter from CSDA was received for a call for nominations for the Board of Directors Northern Network Seat A. No one was interested in the nomination.

Glen Ahmann reported that another letter was received from CSDA requesting expert feedback from the Districts and will be forming teams or committees to work on this. Glen read a list of committees available to serve on. No one was interested in serving on any of the committees at this time.

Glen Ahmann reported that a letter was received and read the letter from Mary Lou Razzeto regarding concern over the backyard of a neighbor that had a lot of weeds and debris and it is felt that it poses a fire danger. Glen explained that the CSD and VFD are not going to get involved in cleaning up private properties or getting in enforcement conflicts with property owners at this time. Glen suggested a letter be sent from the Fire Chief to the property owner stating that there have been complaints from neighbors regarding the fire danger and asking them to take steps to reduce the fire hazard on their property. Pat Frost offered to draft a letter for Steve to send from the Fire Dept.

Public Comment

Virginia Allin announced that there are two more events at the museum. This Saturday Aug. 8th at 1:00 Lyn Scott will give a talk about the history of the area. On August 15th from 1:00pm-4:00m there will be an ice cream social. This is a fund raising event for the museum and urges everyone to get the word out and attend.

New Business

Discuss and determine action for installing new hydrant(s) – Glen Ahmann reported that he received a call from Ken Rieke regarding the possibility of installing a new fire hydrant in Trinity Center since the water company is installing replacement water lines in the area of Laura Lane and Lakeview. It was agreed that it would be a good idea to have a hydrant in that area, however, there is no precedence for the CSD to install new hydrants in newly developed areas. After some discussion Glen reported that at this point all were in agreement including the Fire Chief that it would be a good idea to install a hydrant in this area, but it should be the developer's responsibility to install the hydrant.

Discuss and determine comment on Request for Comment from Planning Dept. - Glen Ahmann reported that a letter was received from the County Planning Dept. for a property in Ridgeville to provide a setback area for future building. After some discussion it was decided to send the letter back with no comment.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported he submitted the hydrant location information to Kelly Sheen at RCD and they are working on the maps for our District.

Erik also reported that the Fire Dept. open house was a huge effort by the volunteers, the Auxiliary, members of the community and the CSD. Erik estimated about 60-80 people attended the event. A number of people bought address signs and there are a lot of the signs around town now.

Fire Dept. Report

Glen Ahmann reported that Steve Renten is out of town. Glen read the Fire Dept. report (attached). There were

copies of the report available at the meeting. Pat Frost questioned if the open house volunteer hours were included in the total hours. Glen will check with Steve Renten on this.

Bills for Payment

The list of bills to be paid was made available. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Drew Rusnak. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge	\$22.29
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$54.38
Jan Bellinger-Salary	\$350.00
Trinity County DOT-Fuel	\$30.41

Special Expenses

AmeriGas-Propane	\$275.45
Trinity County Solid Waste-Dump Fee	\$17.10
L.N. Curtis-Turnout Pants	\$790.13
Steve Renten-Radio Repair/Decon Equip/WUI Protection/Fuel/Label Maker	\$438.62
Total - Checks for payment	\$2,137.43
Balance as of 7/31/15	\$158,750.40
Deposit from 7/24/15 (6/2/15) USDA for CC Mutual Aid Aug. 2014	\$3,777.36
New Balance	\$160,390.33

Adjournment

Meeting adjourned at 7:17p.m.

Items for next regular meeting agenda:

Update on Mutual Aid Reimbursement for Coffee Creek Fire from last summer

Next Regular Meeting: Sept. 1, 2015

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report July, 2015

Incident Type	Count	Notes
Fire	4	
<i>Coffee Creek</i>	1	
<i>Trinity Center</i>	1	
<i>Annex</i>	2	
Medical	7	
<i>Coffee Creek</i>	1	Automatic Aid
<i>Trinity Center</i>	4	
<i>Annex</i>	2	
MVA	1	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	1	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	2 Fire + 1 EMS
Work Parties	0	
Total Convocations	15	

Type	Vol Hrs	Notes
Incident Responses	72.5	
Training	12	
Work Details	0	
Individual Admin/Mgmt	226.5	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	21	
Total Volunteer Hrs	332.00	