

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

May 3, 2016

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present were Glen Ahmann, Virginia Allin, Pat Frost and Drew Rusnak. 7 members of the public were also present including the General Manager and Fire Chief.

Announcements

Pat Frost announced that Carol Fall has scheduled a Bowerman Barn work day for Sat. May 21, 2016 at 9:00a.m.

Glen Ahmann announced that this is the same date as the Loin's fish derby which also starts at 9:00a.m. Steve Renten reported that Coffee Creek VFD has requested help from Trinity Center VFD to man the ambulance for the fish derby.

Virginia Allin announced that little kids play T-Ball on Sat. May 14, 2016 at the Elementary school.

Billie Higgs announced that Sat. May 14, 2016 is also the Historical Society meeting at the IOOF hall. Howard Covington will be speaking.

Billie Higgs announced that at 2:00p.m. on May 21, 2016 there will be a memorial service for Luke Lucas at the Trinity Center Church.

Minutes of the last meeting were posted on the web site and were available at the meeting. Glen Ahmann made a motion that the minutes be accepted as written. It was seconded by Pat Frost. The minutes were accepted unanimously as written.

CSD Financial report was made available. The balance after the bills are paid tonight will be \$162,369.12.

TCVFD Financial report was made available. The balance is \$103,733.04. Jan Bellinger reported that this balance includes \$979.53 from the Captain Fire and \$17,978.48 from the Coffee Creek Fire that has been paid by the Forest Service. Glen Ahmann thanked Steve Renten for his work in getting these invoices paid.

TCVFD Auxiliary Financial report was made available. The balance is \$5,763.22.

Unfinished Business

Update on Mutual Aid Reimbursement for Coffee Creek Fire from summer 2014 – Mike McHugh announced this item was discussed in the financial reports and will now be closed.

Communications & Director Reports

Pat Frost reported that he will not be present for the June meeting.

Glen Ahmann noted that the draft budget should have been on this agenda. The draft budget will be presented at the June meeting and the final budget will be presented at the July meeting. The budget committee, which will be Glen Ahmann, Pat Frost, Erik Anderson and Jan Bellinger, will meet before the June meeting and have the

draft budget ready to present at that meeting.

Jan Bellinger reported that a notice to vote on if the Amendment to the CSDA Bylaws should be adopted was received and will be placed on the June agenda.

Jan Bellinger reported that she has received an e-mail from Golden State Risk Management Authority with the preliminary membership contribution. It shows \$8374.00. The invoice will be received and paid in June for the correct total.

Jan also report that she received a request from CSDA to send a letter in support of for Bill AB 2613 reducing the cost of the annual audit compliance. This item will be addressed under new business later on the agenda.

Pat Frost reported that in early June will be the annual Special District meeting of LAFCo. The CDS Chairman should attend this meeting.

Public Comment

None

New Business

Review/Approve letter of support to RCD regarding Watershed Council Expansion – Pat Frost explained about the Bureau of Reclamation, Trinity River Program, has a Watershed Council who has brought a lot of funding to mainly private land owners to help with a number of projects but they only consider 40 miles directly below the dam and nothing north. There is an opportunity to apply for funding through the Resource Conservation District to expand the Watershed Council to include all of the watershed above the dam. This would help provide funding for projects in our area. Mike McHugh said this is a great idea to encourage the expansion of the watershed projects above the dam. Pat had a draft letter in support of this expansion. There were copies available at the meeting for the Directors as well as the public. After some discussion there was a motion by Glen Ahmann to send the letter of support. The motion was seconded by Virginia Allin. The motion passed unanimously.

Review/Approve letter of support for Bill AB 2613 reducing the cost of annual audit compliance – Glen Ahmann explained that currently the CSD does annual audits at a cost of about \$2,000.00 per year. The new legislation would allow the CSD to by unanimous request of its governing Board and with unanimous approval of the County Board of Supervisors replace its annual audit with an annual financial compilation and an annual review of the internal control procedures for the Special District to be performed by the County Auditor in accordance with professional standards. Glen has tried to reach the County Auditor but has not been able to yet. Mike McHugh reported that a full annual audit is still required every five years. Virginia Allin suggested the wording be changed from “3% of our annual budget” to “\$2,000.00”. Glen suggested “*which reduces our ability to support our local Fire Dept., EMS and community*” or “*this money could be used to help serve our constituents*” be added as well. This Bill has been approved but will continue up to the State Assembly level and Glen would like to get Board approval to send similar letters supporting the Bill through the process. After some discussion Pat Frost made a motion to approve this letter and authorize Mike as our Board Chair to sign this letter with the suggested changes and to sign any other additional letters that are appropriate to support this Bill. There was a second by Drew Rusnak. The motion passed unanimously.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported that the hydrant testing will resume next week. Erik also reported that there was one meeting with the fire hall committee. Erik had contact with the head of the Lewiston CSD. He got some interesting information regarding their fire station which is just going out to bid. They are going to have a metal building like our committee had talked about in size and scope for the stand alone concept. Erik will watch the progress as they go forward to see what we can learn regarding vendors and other information that may help with our project. Erik has rewritten the requirements so there is now two documents, one for each of the buildings. The committee is moving forward with getting cost estimates on both the remodeled general building and the new apparatus building. He hopes to have some budgetary numbers soon for both buildings.

Fire Dept. Report

Steve Renten read the Fire Dept. report (attached). There were copies of the monthly report available at the meeting. Steve thanked Barbara Duca for assisting with the purchase of items and Norma Teagarden for helping with the VFA grant application.

Bills for Payment

The list of bills to be paid was made available. Jan Bellinger explained that there is a bill for three new hydrants and parts that were approved at the last meeting. Glen Ahmann added that this will use the fixed asset budget for this fiscal year. After some discussion a motion was made by Virginia Allin that the list of bills be paid as stated. The motion was seconded by Pat Frost. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$131.56
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$55.71
Jan Bellinger-Salary	\$350.00

Special Expenses

Jan Bellinger-Postage to mail checks to County	\$1.64
Trinity Hospital-Restock 306	\$141.10
Enerspect Medical Solutions-Repair Monitor	\$482.50
Bob Bryant-Interstate Battery-Batteries for 1162	\$558.89
L.N. Curtis-Class A Foam	\$454.71
Rieke's Construction-JW Woods-3 Hydrants & Parts	\$8,759.10
Total - Checks for payment	\$11,094.26
Balance as of 4/30/16	\$173,463.38
New Balance	\$162,369.12

Adjournment

Meeting adjourned at 7:06 p.m.

Items for next regular meeting agenda:

Present Draft Budget

Next Regular Meeting: June 7, 2016

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report April 2016

Incident Type	Count	Notes
Fire	2	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	2	
<i>Annex</i>	0	
Medical	6	
<i>Coffee Creek</i>	2	Automatic Aid
<i>Trinity Center</i>	2	
<i>Annex</i>	1	
<i>Other</i>	1	
MVA	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	1	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	1	
Training	4	3 Fire + 1 EMS
Work Parties	0	
Total Convocations	13	

Type	Vol Hrs	Notes
Incident Responses	52	
Training	46	
Work Details	0	
Individual Admin/Mgmt	249	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	8	
Total Volunteer Hrs	355	