

TRINITY CENTER COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS MEETING

Regular Meeting

Sept. 6, 2016

The meeting was called to order by Mike McHugh at 6:30 p.m. Other members present were Glen Ahmann, Drew Rusnak, Pat Frost and Virginia Allin. 6 members of the public were also present including the General Manager and the Fire Chief.

Announcements

Linda Magni announced that the pancake breakfast fund raiser was very well attended. They served 205 meals. Linda also reported that the appeals letters have raised \$19,505.00.

Minutes of the last meeting were posted on the web site and were available at the meeting. Glen Ahmann made a motion that the minutes be accepted as written. It was seconded by Pat Frost. Mike McHugh abstained since he was not at the last meeting. All others accepted. The minutes were accepted as written.

CSD Financial report was made available. The balance after the bills are paid tonight will be \$155, 865.88.

TCVFD Financial report was made available. The balance is \$101,729.81.

TCVFD Auxiliary Financial report was made available. The balance is \$28, 491.45.

Unfinished Business

Discuss/Approve Annual VFA Grant- Steve Renten reported that the Fire Dept. applied for the Volunteer Firefighters Assistance Grant (VFA). This year the TC VFD is requesting wildland turnouts, pagers and foam along with some other items. They were approved for everything except the foam. This is a 50/50 grant. Our share this year will be \$3610.00 back from CalFire. The Board requirement is once the awards letter has been received the package must be turned back in which includes a CSD Board resolution accepting the grant. The package is due by December 1, 2016. There were copies of the resolution available at the meeting. Steve also reported that the 2015 grant money has been expended according to the projects list and the paperwork including invoices, packing slips and receipts was turned in last month for reimbursement.

Mike McHugh reported that money for the new grant was discussed at a prior meeting and the money is reflected in the 2016/2017 budget.

Pat Frost has some minor changes regarding dates on the resolution. After some discussion Pat Frost made a motion to approve the resolution to accept the VFA grant agreement #7FG16114 with the changes that were described. There was a second by Glen Ahmann. There was a roll call vote with 5 ayes and no nays. The resolution passed unanimously.

Communications & Director Reports

Jan Bellinger reported that she received a letter from CSDA looking for members for their committee for their Expert Feed Back Team Participation. The deadline to turn in the application is Oct. 14, 2016. Anyone interested can contact Jan for the interest form.

Jan also reported that she received the annual Renewal Questionnaire from GSRMA for 2016/2017. It is due September 16, 2016.

Public Comment

Pat Frost had a community letter for people to sign to thank the Forest Service for their work on the North Lake Fuels Reduction project and the Swift Creek Road grading. Everyone was encouraged to sign it.

New Business

Approve Letter of Support for RCD Fuels Reduction Project funding – Pat Frost had copies of the letter available at the meeting. Pat reported that this is similar to letters of support that have been sent in the past. It is a letter to support a request for funding through the State Responsibility Area funding that CalFire has. The RCD has applied for a grant to primarily work in Trinity Center, Coffee Creek and Lewiston areas. They did not get the funding last time because most of the money went to the areas of the drought mortality Counties in the Central Sierra. This year there are more funds available. Glen Ahmann made a motion to approve the letter of support. There was a second by Drew Rusnak. The motion passed unanimously.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik's report had pictures from the TC VFD open house. He reported that the open house was a big success.

Erik also reported that no hydrants were tested in August with all of the other activities that were happening. Erik reported that on the New Fire House project topic he heard from Lewiston that their project was held up because of a use permit problem so they have not met with them to get the figures on their bids. Erik indicated that he will set up the meeting when Lewiston is able to advise us.

Virginia Allin reported that the Museum had their Ice Cream Social on the same day as the Fire Dept. open house. She said there was great cooperation between the two events with people telling the visitors about the other event as well.

Fire Dept. Report

Steve Renten read the Fire Dept. report (attached). There were copies of the monthly report available at the meeting.

Steve reported that the generator on 1162 is now operable and the chainsaw and Floto pump are now running as well. The K12 is not running and will be repaired.

Steve also reported the Crystal Geyser donated two pallets of drinking water to the County Fire Chief's Association. The Bunce's went with Steve for pick up the cases of water. 24 cases stayed up here in the North Lake area, 2 cases went to the OES and the rest went to Weaverville to be distributed by the Fire Chief's Association to other County Fire Companies.

Steve reported that there are potentially three new Fire Dept. members coming into the Dept. One of them is taking classes and intends to be recertified as an EMT.

Steve reported on the request from Glen Ahmann regarding an interaction that Steve had with a member of the public. Steve was approached during the VFD open house and the person wanted him to go to their residence immediately and perform a courtesy fire inspection. Steve declined giving the engagement that was going on. Later he received a letter tying a donation to the performance of the inspection. Steve did not want to have a conflict of interest and given a relation that the person had with CalFire Steve suggested they do the inspection. Steve reported that at the last meeting the Board approve the JAWS purchase and he wanted to know if the CSD was going to contribute financially to the purchase or if it was going to be paid for by the Fire Dept. Glen Ahmann reported that since this item was on the appeals letter as a specific need, it's a capital expense and the

funds were raised that the Fire Dept. pay for it from their fund.

Bills for Payment

The list of bills to be paid was made available. Jan Bellinger reported that Coffee Creek VFD paid \$45.00 for their portion of CPR training and that she has already deposited the check. After some discussion a motion was made by Pat Frost that the list of bills be paid as stated. The motion was seconded by Glen Ahmann. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$32.85
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$55.47
Jan Bellinger-Salary	\$400.00

Special Expenses

Trinity Solid Waste-Dump Fee	\$25.66
Trinity Hospital-Restock 306	\$114.92
Napa Auto Parts-Alternator	\$109.64
Steve Renten-Postage/Light Bulbs/Trash Bags	\$51.98
Trailhead Pizza-Food for Fire Fighters (TC VFD half of bill)	\$45.15
LN Curtis-Hydraulic Fluid for Hurst Tool	\$75.03
Rieke's Construction-Hydrants from JW Woods	\$8,672.51
Total - Checks for payment	\$9,742.26
Balance as of 8/31/16	\$165,563.14
Deposit 8/8/16 from Coffee Creek VFD Reimbursement for CPR Class	\$45.00
New Balance	\$155,865.88

Adjournment

Meeting adjourned at 7:11 p.m.

Items for next regular meeting agenda:

Next Regular Meeting: Oct. 4, 2016

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report

August 2016

Incident

Type	Count	Notes
Fire	1	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	1	
<i>Other</i>	0	
Medical	10	
<i>Coffee Creek</i>	3	Automatic Aid
<i>Trinity Center</i>	2	
<i>Annex</i>	4	
<i>Other</i>	1	
MVA	2	
<i>Coffee Creek</i>	1	Automatic Aid
<i>Trinity Center</i>	1	
<i>Annex</i>	0	
Public Assist	1	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	1	
<i>Annex</i>	0	
Training	2	Fire Only
Work Parties	2	Breakfast
Total Convocations	18	

Type	Vol Hrs	Notes
Incident Responses	32.5	
Training	24	
Work Details	8	
Individual Admin/Mgmt	266	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	10	
Total Volunteer Hrs	340.5	