

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Special Meeting

February 24, 2017

The meeting was called to order by Pat Frost at 1:30 p.m. Other members present were Mike McHugh and Virginia Allin. 2 members of the public were also present including the General Manager and Fire Chief.

Announcements

Virginia Allin announced she would be leaving the CSD Board. June will be her last meeting. She will have a letter to present to the Board at the next regular meeting.

New Business

Discuss/take action on Secretary/treasurer contract position description – Pat Frost reported that He, Glen Ahmann and Jan Bellinger had a meeting to discuss the Secretary/Treasurer position and drafted a position description and vacancy notice. Pat had draft copies available at the meeting.

After some discussion, Mike McHugh made a motion to accept the work of the committee and post the notice as amended for a 30 day open period to receive letters starting Monday Feb. 27, 2017 after which the committee will do what is necessary to make a recommendation to the Board. There was a second by Virginia Allin. The motion passed unanimously.

Discuss/take action on posting Secretary/treasurer contract position description – Pat Frost had a short version draft position description available at the meeting. After some discussion, Virginia Allin made a motion to accept the CSD Part Time Secretary/Treasurer position description as amended. There was a second by Mike McHugh. The motion passed unanimously.

Public Comment

None

Adjournment

Meeting adjourned at 2:02 p.m.

Items for next regular meeting agenda:

Vote on election form from GSRMA

RCD Presentation on Fuel Reduction Projects

Discuss Snow Plowing

Update on Fire House Roof

Filling Secretary/Treasurer position update

Next Regular Meeting: March 7, 2017

Jan Bellinger – Secretary