

TRINITY CENTER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Meeting

March 7, 2017

The meeting was called to order by Pat Frost at 6:30 p.m. Other members present were Glen Ahmann, Mike McHugh and Virginia Allin. Drew Rusnak was absent. 14 members of the public were also present including the General Manager and Fire Chief.

Announcements

None

Minutes of the last regular meeting and the special meeting were posted on the web site and were available at the meeting. Glen Ahmann made a motion that the minutes of the Feb. 7, 2017 regular meeting be accepted as written. There was a second by Mike McHugh. The minutes of the Feb. 7, 2017 regular meeting were accepted unanimously as written. Pat Frost explained the reason for the special meeting to look at and approve a position description and vacancy notice for the contractor position of the Secretary/Treasurer. Mike McHugh made a motion to accept the minutes of the Feb. 24, 2017 special meeting. There was a second by Glen Ahmann. The minutes of the Feb. 24, 2017 special meeting were accepted unanimously as written.

Pat Frost requested the RCD agenda item be moved up on the agenda due to the bad weather and travel conditions for the presenter. All were in agreement.

RCD Expansion of Watershed Council Presentation – Donna Rupp from the Resource Conservation District (RCD) explained what the RCD and Watershed Counsel are. She had flyers and business cards available at the meeting. Donna explained that in 2016 the RCD applied for and received a grant from the Bureau of Reclamation to expand the Watershed Counsel to include watershed areas above the dam. Based on information gathered from public outreach and people at meetings they will put together a gap analysis, what has been done in the past and what can be done in the future, look at the watershed. Donna encouraged people to come to their meetings. The meeting date and times as well as other information are available on their web site at www.tcrd.net. There is a page for the Watershed Counsel on that web site.

Pat Frost explained that last year the CSD sent a letter of support for the grant that was applied for to be able to expand the Watershed Counsel to the areas above the dam. There was some question and answer time.

CSD Financial report was made available. The balance after the bills are paid tonight will be \$183,875.05. Jan Bellinger reported that the balance includes deposits of about \$35,513.00 from the County that were not on the prior County report.

TCVFD Financial report was made available. The balance is \$71,036.90.

TCVFD Auxiliary Financial report was made available. The balance is \$32,240.85.

Unfinished Business

Update on Filling Secretary/Treasurer position – Pat Frost reported that one application/letter of interest has been received as well as one phone call from the same person. Jan Bellinger reported that she received a phone call from another individual who has not submitted an application or letter at this time. Pat explained that this is an independent contractor position and not an employee of the CSD.

Communications & Director Reports

Jan Bellinger reported that she received a CSDA (California Special Districts Association) Board of Directors Call for Nomination for Seat C. If anyone is interested they can contact Jan for the application.

Jan reported she received an Annual Information Request for 2017 from CalPERS for government agencies. The CSD does not have any paid employees. Jan will fill the form out and return it to them.

Jan also received the Annual Report from GSRMA. Anyone would like to look at it can contact Jan.

Jan reminded the Board members that the Form 700's and Harassment training are both due by the end of the month for those who have not yet completed them.

Public Comment

Tom Hollister asked if since the Oroville problem if anyone was aware of the situation with the Trinity lake emergency system.

New Business

Vote on election form from (Golden State Risk Management Authority) GSRMA – Pat Frost explained that this was received last month and placed on the agenda for this month. There is a ballot to vote for a Board member to fill a position for the Fire District. There are five choices: Williams Fire Protection Authority, Foothill Fire Protection District, Downieville Fire Protection District, Comptche Community Services District and Coffee Creek Volunteer Fire Department. After some discussion, Virginia Allin made a motion to vote for Coffee Creek Volunteer Fire Department for the Fire District position of the Golden State Risk Management Authority. There was a second by Glen Ahmann. The motion passed unanimously. The ballot will be filled out and sent in.

RCD Expansion of Watershed Council Presentation – This item was addressed earlier in meeting.

Discuss/Take Action on Snow Plowing Proposal – Pat Frost explained that this item was brought to the Board at the last meeting under public comment. There were copies of the proposal and additional information available at the meeting. Don Mullen reviewed the proposal he developed. After some discussion from the public, the Fire Chief and the Board members, this item was tabled until new data are available.

Update on Fire House Roof – Erik Anderson included this item in his General Manager report. Erik reported that he and Mike McHugh went to the fire house on a rainy day and looked at the roof. It appears to be leaking where the old siren was removed. This spot has been patched and repaired in the past. When the fire house is remodeled the roof will be repaired/replaced. In the meantime, Ken Rieke will look at it to determine what can be done at this time.

General Manager Report

Erik Anderson had a written report available at the meeting. Erik reported that there was no hydrant testing last month due to the bad weather.

Erik got the name of an engineer and sent him the floor plans to get an estimate of what engineering will cost. The engineer can also put together a drawing package as well as specifications that can be used to go out to bid for the metal building.

Erik reported there has been no work done on the solar panel at the Carrville repeater due to the weather. This project will have to be put off until late spring after the snow melts and it is accessible.

Pat Frost suggested that the new fire house project is reaching the point where the Board needs to agendaize approving funding for engineering, designs and other items needed to move forward.

Mike McHugh reported that it would be nice to have drawings or models available for the Lake Fest this summer which is going to be a fund raiser for the Fire House project this year.

Glen Ahmann reported that the fence at the corner of the Fire Station is falling down from the snow. It needs to either be repaired or taken down.

Fire Dept. Report

Steve Renten read the Fire Dept. Report (attached). There were copies of the monthly report available at the meeting.

Glen Ahmann commented on how nice it is to see so many new members of the public attending the meeting and thanked them for coming.

Bills for Payment

The list of bills to be paid was made available. Jan Bellinger reported the propane bill was high because the propane company let the tank run dry again. Erik Anderson reported that the propane will be checked once a month in the winter by the propane company in the future to make sure we do not run out again. After some discussion, a motion was made by Virginia Allin that the list of bills be paid as stated. There was a second by Mike McHugh. The motion passed unanimously that the following bills be paid:

Regular Expenses

Trinity PUD- Electric-Fire Hall-includes drought relief surcharge/System Access	\$223.32
Trinity PUD- Street Lights-includes drought relief surcharge	\$159.05
TDS Telecom-Telephone	\$55.42
Jan Bellinger-Salary	\$400.00

Special Expenses

Jan Bellinger-Copy Paper/File Folders	\$22.42
Abbey Technical Services-Energy Consultant new Fire House	\$125.00
AmeriGas-Propane	\$680.24

Weaverville Fire Protection District-Posi-check Calibration	\$151.35
Total - Checks for payment	\$1,816.80
Balance as of 2/28/17	\$185,691.85
New Balance	\$183,875.05

Adjournment

Meeting adjourned at 8:04 p.m.

Items for next regular meeting agenda:

RCD Presentation on Fuel Reduction Projects
 Update Filling Secretary/Treasurer position
 Discuss/Approve Expenditures for Engineering on the Fire House Project

Next Regular Meeting: April 4, 2017

Jan Bellinger – Secretary

Trinity Center Volunteer Fire Department Monthly Report For February 2017 Events

Incident

Type	Count	Notes
Fire	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
<i>Other</i>	0	
Medical	1	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	1	
<i>Annex</i>	0	
<i>Other</i>	0	
MVA	0	
<i>Coffee Creek</i>	0	Automatic Aid
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Public Assist	0	
<i>Coffee Creek</i>	0	
<i>Trinity Center</i>	0	
<i>Annex</i>	0	
Training	3	Fire & EMS
Work Parties	0	
Total Convocations	4	

Type	Vol Hrs	Notes
Incident Responses	6	
Training	26	
Work Details	0	
Individual Admin/Mgmt	106	Category includes Individual Contributions for: Firehouse & vehicle maint, public contact, training, correspondence, ambulance readiness, certification maint & other
FEAT Hours	10	
Total Volunteer Hrs	148	