

TRINITY CENTER COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
Regular meeting
November 6, 2018

Item 1.0-The meeting was called to order by Chairman Pat Frost at 6:30p.m. Other members present were Mike McHugh, Drew Rusnak, Glen Ahmann and Trish Wardrip. Fire Chief Steve Renten ,General Manager Erik Anderson, and three members of the public were also present.

Item 2.0-There were no changes to the agenda. Pat Frost announced the fire safe social is Saturday the 10th from 11am-2pm at the IOOF Hall. There will be a free BBQ lunch, Ed Prestley from OES will be a guest speaker, and a cake cutting ceremony honoring volunteers and veterans for all their hard work. Chairman Frost also mentioned the road work and fuel reductions project in Trinity Center.

Item 3.1-Minutes from September 4, 2018 meeting were posted on the website and were available at the meeting. Motion by Wardrip to approve. Second by McHugh. Motion carried.

Item 3.2-Minutes from October 2, 2018 meeting were posted on the website and were available at the meeting. Motion to approve by McHugh. Second by Rusnak. Motion carried- 3 Ayes-Frost, McHugh, Rusnak. 2 Abstain-Wardrip, Ahmann.

Item 4.1-CSD financial report was available. Linnea Kneaper presented the report. Balance as of September 30, 2018 was \$182,429.78. Total expenses for October were \$1,481.98. Interest income \$609.64. Current balance is \$181,557.44. The \$60,000 commitment for the new fire hall brings the spending balance to \$121,557.44.

Item 4.2-TCVFD Financial reports were available. Linnea Kneaper presented. Total assets as of October 31,2018 were \$143,806.18. Income was \$22,051.81 and expenses were \$1021.85. Net income was \$21,029.96. The \$6,500.00 Humboldt Area Foundation grant for emergency repairs will be transferred to the CSD for reimbursement.

Item 5.0 Unfinished Business-Chairman Frost presented information from the new fire hall subcommittee meeting. Mercer Fraser has made a significant commitment of provide asphalt for parking area and concrete for the slab. The estimated contribution is \$100,000.00. The concrete will be material only and the asphalt will include the labor.

Item 6.0 Communications and Director Reports-Linnea Kneaper presented information on a board member training at Trinity County Office of Education on November 14th . Glen Ahmann let the board know he will be missing possibly the next three meetings. Drew Rusnak reported that FEAT assisted the RCD with traffic control on Highway 3 during the fuel reduction project.

Item 7.0 Public Comments-Carol Fall commented that she was at the fire hall when the propane tank was filled and that it should be getting filled monthly. McHugh commented that tank should be filled monthly.

Item 8.1 Authorize expenditures associated with the repeater grant-Steve Renten presented. \$20,000.00 has been received from the CCCU Grant. It has been estimated that the project will cost about \$35,000.00. The Bowerman site has been determined to be the best option. Possible expenses could be trenching, solar, a shelter, and an application fee to Verizon for \$7,200.00. With the fee, Verizon will not charge rent for the site and is commercial power. Equipment. Verizon does not allow co-tenants in their vault, so a shelter will need to be built. Robin Simmons has offered to build the shelter. Once Verizon approves the agreement, then the project could start in the spring of 2019. Trinity PUD will be asked to assist with installation under their community grant program. Money for the project will be spent during this fiscal year, and grant funds from CCCU must be used within one year of receiving the grant. Any money spent that should be reimbursed through the grant should be paid from the VFD account. The TCVFD Auxiliary will match \$900 and a minimum of \$2,100.00 from CSD. Motion by Ahmann to approve expenditures not to exceed \$15,000.00 with \$20,000.00 reimbursed from the Coast Central Community Grant. Total \$35,000.00. Second by Rusnak. Motion carried.

Item 8.2-Authorize purchase of new tires for engine #1111. Steve Renten presented. Current tires on engine #1111 are retreads and are separating from the tire. The board asked Chief Renten for a cost estimate. McHugh moved to continue item to December meeting. Second by Wardrip. Motion carried.

Item 8.3-Addition of building fund mechanism for website. Kelli Gant presented new website TrinityCenterVFD.org. The Paypal button to donate directly to the new fire hall will be linked to the VFD Coast Central Credit Union Account. Motion by McHugh to approve. Second by Rusnak. Motion carried.

Item 8.4-Phase 2 of fire hall security. Steve Renten presented. The original quoted presented was \$3,100.00. At the boards request, Chief Renten presented options with no monitoring and self-monitoring. There is no long-term contract on the monitoring. It is based on month to month and can be cancelled at any time. Motion by Rusnak to approve initial investment of up to \$1000.00 for the system and the monthly monitoring of \$9.98 per month. Second by Wardrip. Motion Carried.

Item 9.0 General Managers Report-Erik Anderson presented. The fire hydrant "thermometer" sign has been put at the west end of the fire hall parking lot. Erik stated that the value of the Mercer Fraser donation may be an over estimate and should be in line with the engineers estimate for the fire hall project. A new handout with the URL has been created for the fire safe social on the 10th. Maintenance this month includes replacing screws on the fire hall roof and is an ongoing project. Streetlights have been checked and Dewey Baird on identifying

if lights are CSD or private responsibility. Trinity PUD has two replaced lights that were reported out. Erik participated surveying and radio checks on the new repeater sites on October 26th and 28th. The Bowerman site has good power and radio coverage.

Item 10.0 Fire Department Report-Chief Renten presented numbers for October. Just over 200 volunteer hours for October. Trinity Lumber has donated lumber for cribbing to use for vehicle lifting. He checked with Cal fire on payment for the Delta Fire crash duty and currently Cal fire is paying June bills. The electric gurney has been evaluated and it is not what the department is looking for and will be returned at the end of November. At the chiefs meeting it was reported that a mistake was made on the county website on building codes. The problem should be fixed soon. Phase one of dispatch radio replacement is going well. Phase 2 training will be completed in May. Cal fire is conducting control burns near Weaverville. SCBA testing will be done Nov. 15-Dec 12.

Item 11.0 Bills to be paid-Linnea Kneaper presented the bills. The board asks that the service agreement with Terminix be checked. Motion by Ahmann to accept bills to be paid. Second by Wardip. Motion carried.

Item 12.0-Items for next agenda-M, D &A, tires for #1111, set date and time for organizational meeting in January (possible date Jan. 8th)

Item 13.0- Adjournment-8:08p.m.